



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

## Growth Management Department

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### MEMORANDUM

TO: Legal and Finance Committee  
City Council

FROM: Karen Bulman, Planner II

DATE: March 7, 2011

RE: Professional Service Agreement with Nore Winter/Winter & Company for the Design Guidelines for the West Boulevard Historic District Project – Phase I for the Historic Preservation Commission in an amount not to exceed \$6,000.00

The Historic Preservation Commission is requesting approval of the contract with Nore Winter/Winter & Company for the Design Guidelines for the West Boulevard Historic District Project – Phase I.

The Consultant will obtain extensive public input in developing a consensus among the property owners resulting in an outline of Design Guidelines for the West Boulevard Historic District. This information will be the first step in the process of developing Design Guidelines for the West Boulevard Historic District to provide assistance to property owners. It is anticipated that additional phases of the project will be completed as funds become available each grant cycle, resulting in the completion of the Design Guidelines.

The Historic Preservation Commission received funding for this preservation project in the 2010-2011 Certified Local Government grant from the State Historic Preservation Office. Request for Proposals were advertised and eight proposals were received. The Historic Preservation Commission recommends the approval of the proposal from Nore Winter/Winter & Company to complete the Phase I of the Design Guidelines project.

**HISTORIC PRESERVATION COMMISSION RECOMMENDATION:** Authorize the Mayor and Finance Officer to sign the contract between Nore Winter/Winter & Company and the City of Rapid City for the Design Guidelines for the West Boulevard Historic District Project – Phase I for the Historic Preservation Commission in an amount not to exceed \$6,000.



EQUAL OPPORTUNITY EMPLOYER