

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA
City of Rapid City, South Dakota
C/SAC -- 3rd Floor, West Conference Room
10:00 A.M., Friday, January 21, 2011

Acting Finance Officer Jeff Barbier called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Deb Hadcock, Aaron Costello, Ron Kroeger, Bill Waugh and Gary Brown; and City staff: Transportation Planning Coordinator Patsy Horton (proxy), Public Works Director Robert Ellis and Parks & Recreation Director Jerry Cole. Others present included: City Engineer Dale Tech, Compliance Specialist Toni Broom, Assistant Finance Officer Mary Floto, Chief Accountant Tracy Davis, Landscape Designer Randy Lyons and Administrative Coordinator Sharlene Mitchell.

Motion was made by Brown, second by Kroeger and carried to **approve the minutes for December 17, 2010.**

Davis presented the **Financial Reports** calling attention to the disbursements for the Robbinsdale Reconstruction, Knollwood Outfall and Downtown Improvements projects. Motion was made by Waugh, second by Costello to acknowledge the Financial Reports.

Broom indicated that the year end **Capital Plan for Streets, Drainage, MIP Projects** report is in process and unavailable at this time. Broom addressed the finalization of projects, encumbrances and carry over amounts to the new fiscal year.

Ellis indicated that staff has inspected the pavement surface for that **portion of 38th Street between Beckman Drive and Range Road** and found it to be marginal. Ellis stated that a full assessment would be conducted in the spring to determine what level of repair would be required. Ellis recommended that the project be placed on the future consideration list and worked into the program as funding becomes available. In response to a question from Costello, Ellis indicated that .16 funds could be used to facilitate a mill/overlay project. Discussion followed regarding the need for a total reconstruction or a mill/overlay of the project area. Motion was made by Kroeger, second by Waugh and carried to continue to the April 15, 2011 meeting.

Tech stated that the FY 2011 Rapid City Area Schools capital outlay projects for the CSAC building are a heat pump addition to second floor, replacement of the west side steps and sidewalk, installation of a new west side ADA ramp, replacement of the external lighting fixtures and crack sealing of the parking lot. Tech indicated that the City costs would be presented to the committee for consideration once the School project funding has been approved. In response to a question from Costello, Tech stated that the projects are warranted. Tech addressed the new lighting standards to be mandated and the expense to upgrade the CSAC building. In response to a question from Cole, Tech indicated that the lighting upgrade would include both the ballast and bulb. In response to a question from Hadcock, Tech stated the only major project he is aware of for the next three year period is the lighting upgrade project.

Cole indicated that the bids will be opened on February 1, 2011 for the Meadowbrook Golf Course Maintenance Building. Cole stated that work is progressing on the Scope of Work and Request for Proposals for the Memorial Park North irrigation project and that due to the irrigation requirements a consultant will be utilized for the project. Cole indicated that funding for Memorial Park North project has been identified in the Parks Department CIP line item for FY 2011 and FY 2012 as well as the Government Buildings line item.

Motion was made by Brown, second by Costello to acknowledge the reports by Tech and Cole.

There being no further business, motion was made by Costello, second by Hadcock and carried to adjourn the meeting at 10:10 a.m., and it was noted that the next scheduled meeting is Friday, February 18, 2011 at 10:00 a.m. in the CSCA, 3rd Floor West Conference Room.