

SPECIAL EVENT APPLICATION

Rapid City Police Department



Traffic Section
300 Kansas City Street
Rapid City SD 57701
Phone: 605-394-4130
Fax: 605-394-6854

NAME OF EVENT: Festival of Lights Parade

EVENT DATE/TIME: November 27, 2010 @ 6:00 pm

SPONSOR ORGANIZATION: Festival of Lights
CONTACT PERSON: Sue McCormick
ADDRESS: PO Box 8272
HOME PHONE: 605-341-5613
WORK PHONE: 605-348-1930
EMAIL ADDRESS: Suem@Caseypeterson.com

PURPOSE OF EVENT: Annual holiday parade, all arrangements and planning will be same as prior years

ASSEMBLY AREA: Staging E Main st from E Blvd to Est Patrick St due from E Blvd to Est Patrick
ASSEMBLY TIME: 2:00pm

ROUTE AREA: (List all streets and areas route is expected to cover)
E Blvd/main proceeding west to Mt Rushmore Rd turn North to Central High School parking lot, request no parking on Main st 5th to 8th (5-8 pm) Tennis parking. Lot used for handicap vehicles vendors are set up on route on city side walks

Map Attached? YES NO

Alternate Routes Available: YES NO

REQUESTING ANY CITY RESOURCES?
(If so, explain need)

FIRE DEPARTMENT:
10 Main Street 394-4180

Contact: _____

STREET DEPARTMENT:
605 Steele Street 394-4152

Contact: _____

PARKS DEPARTMENT:
125 Waterloo Street 394-5225

Contact: _____

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Does event require special parking accommodations?	<input checked="" type="radio"/> YES	NO
Will businesses be affected by street closures?	<input checked="" type="radio"/> YES	NO
Have affected businesses been notified?	<input checked="" type="radio"/> YES	NO
Will event require clearing of streets? (Towing of cars)	<input checked="" type="radio"/> YES	NO
Does event include placement of temporary structures? <i>Copy of 11-6-19 Review Attached? YES NO</i>	YES	<input checked="" type="radio"/> NO
Does event plan on serving alcohol?	YES	<input checked="" type="radio"/> NO
Do you anticipate any security needs?	<input checked="" type="radio"/> YES	NO
Does your event require closing or blocking of any State Highway? <i>Any application for an event which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit. Copy of State Permit Attached? <input checked="" type="radio"/> YES NO</i>	<input checked="" type="radio"/> YES	NO
How many floats do you anticipate in your parade? If your parade has over 70 floats, City Ordinance requires Council Approval.		<u>70-80</u>

OFFICE USE ONLY

COUNCIL APPROVAL REQUIRED: YES NO

POLICE DEPARTMENT REVIEWED BY: John [Signature] DATE: 8-3-10

SENT TO LEGAL/FINANCE: _____ I/F MEETING DATE: _____

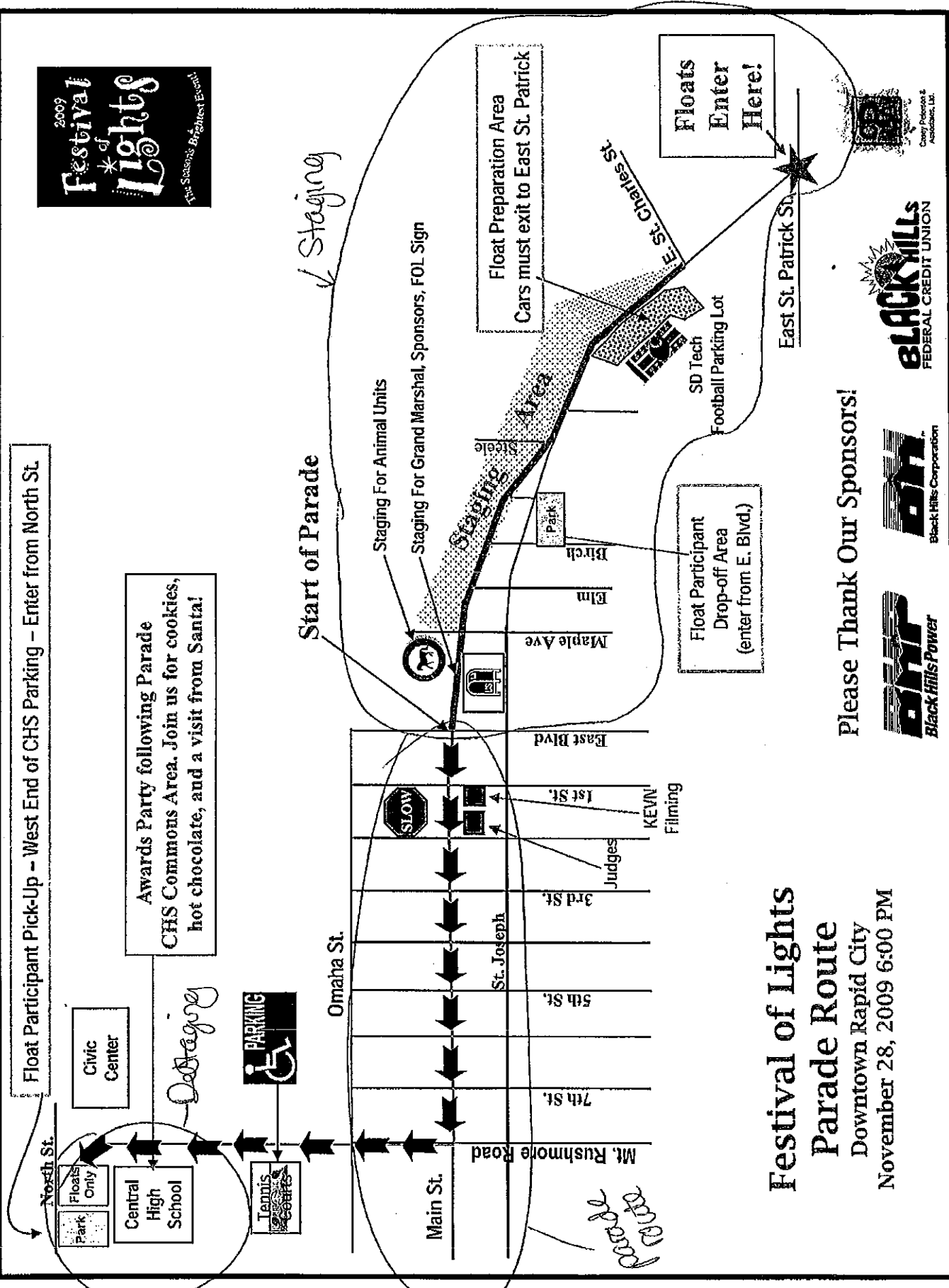
COUNCIL MEETING DATE: _____

COUNCIL APPROVED: YES NO DATE: _____



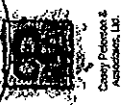
Float Participant Pick-Up - West End of CHS Parking - Enter from North St.

Awards Party following Parade
CHS Commons Area. Join us for cookies,
hot chocolate, and a visit from Santa!



Festival of Lights
Parade Route
Downtown Rapid City
November 28, 2009 6:00 PM

Please Thank Our Sponsors!



Staging

Staging

Parade route

Floats Enter Here!

Float Preparation Area
Cars must exit to East St. Patrick

Float Participant Drop-off Area
(enter from E. Blvd.)

Staging For Animal Units
Staging For Grand Marshal, Sponsors, FOL Sign

SD Tech Football Parking Lot



Filming KEVIN

Judges