

## ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency repair costs).

I. PROJECT ID NO.: \_\_\_\_\_

II. PROJECT NAME: Patrol Truck

III. Project/Item(s) Description: One (1) Crew Cab Pickup for use in Field Services

IV. BID LETTING DATE: \_\_\_\_\_

V. (IF APPLICABLE) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S)

\$27,000
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VII. BASIS OF PAYMENT

Assessed	_____
Single Payment	_____

Non-Assessed	_____
Partial Payment	_____


VIII. DISBURSEMENT SCHEDULE


Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund	0101				
Department	0201				
Line Item	4360				

X. DEPARTMENT/DIVISION: \_\_\_\_\_

Project Manager: Lt. James Johns  Date 7/20/10

DEPARTMENT/DIVISION MANAGER Signature  Date 7-21-10  
 DIRECTOR Signature \_\_\_\_\_

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	Investment Desk Public Works Engineering
		<u>7/21/10</u>	<u>JJ</u>	<input checked="" type="checkbox"/>	