

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room
10:00 A.M., Friday, May 21, 2010

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Ron Kroeger, Bill Waugh, and Malcom Chapman; and City staff: Assistant Growth Management Director Bob Dominicak and Parks and Recreation Director Jerry Cole. Others present included City Engineer Dale Tech, Assistant Finance Officer Pauline Sumption, Compliance Specialist Toni Broom, Landscape Architect Randy Lyons, Fire Chief Mike Maltaverne, IT Manager Russ Tiensvold, Library Supervisor Jason Walker, Chief Accountant Tracy Davis and Administrative Coordinator Amber Sitts. The following arrived after the meeting was called to order: Public Works Director Robert Ellis, Mayor Alan Hanks, and Community Resources Director Kevin Thom.

Motion was made by Dominicak, second by Waugh and carried to **approve the minutes for April 16, 2010** with a spelling correction on page 2 line 15.

Davis addressed the **Financial Reports** and indicated there is only one change, which is to Fire Station 7 for \$333,000 spent in April.

Mayor Hanks, Public Works Director Robert Ellis and Community Resource Director Kevin Thom entered the meeting at 10:04 AM.

Broom reviewed the changes to the **Capital Plan for Streets, Drainage, and MIP Projects**. She explained there were updates due to bid awards for Robbinsdale Reconstruction Oak Avenue/Oak Drive/Oakland, St. Andrews Reconstruction Phase 2, and Knollwood Outfall Elements 2 and 20. The cumulative balance shows a balance of \$358,341. Motion was made by Waugh, second by Chapman and carried to approve the Capital Plan for Streets, Drainage and MIP Projects.

Tiensvold indicated that the **CSAC Server Room Cooling System** needs to be replaced or more cooling needs to be added, and Thom pointed out that it is a shared expense with the schools. Thom also explained that the current system is very old and the temperature elevates as it gets warmer outside. Motion was made by Waugh, second by Ellis, to approve spending \$15,000 out of CIP contingency for the CSAC Server Room Cooling System. It was indicated there is \$228,831 currently available in the contingency fund. Motion carried.

Preston said that Mayor Hanks directed the City Attorney to prepare an ordinance change to allow for IT purchases through CIP. Mayor Hanks explained that the Department heads created a priority list, and he suggested looking at funding some larger capital purchases for IT through CIP. Preston distributed a priority list and a 5 year plan for Government Buildings with IT broke out. Mayor Hanks pointed out that the priority list includes items not currently on CIP. Chapman asked if we are looking at increasing funds to offset the costs for IT, and Mayor Hanks said questions will be answered as we work through the proposals. Funding sources were briefly discussed, and when Chapman mentioned the .16 fund, Mayor Hanks explained that there is an ordinance specifying how those funds can be spent. Preston reviewed each of the three proposals and recommended proposal three, which he said leaves the end balance above a comfortable level. It was indicated that the information can be reviewed now or continued to the next meeting, and Chapman recommended taking a month to look at the proposals. Motion was made by Waugh, second by Chapman, to continue the Government Buildings Five-Year Plan to the June CIP Meeting. Motion carried.

Waugh left the meeting at 10:42 AM.

Motion was made by Cole, second by Chapman and carried to support the ordinance change to allow IT purchases through CIP.

Mayor Hanks, Thom and Tiensvold left the meeting at 10:48 AM.

Cole explained the **2010 Parks/Recreation Facility Partnership Program Grant Recommendations** and said this leaves about \$50,000 in the fund. Motion was made by Ellis, second by Chapman and carried to approve the 2010 Parks/Recreation Facility Partnership Program Grant Recommendations.

Preston asked that the committee consider changing the June 18, 2010 CIP meeting to June 25, 2010 as he, Sumption and Davis will all be absent that day. Motion was made by Kroeger, second by Chapman and carried to change the June 18, 2010 CIP meeting to June 25, 2010.

Tech reported that a temporary signal was reinstalled at South Valley Drive, and he suggested making it a permanent fixture. It was indicated that this item will be added to the June 25, 2010 CIP meeting agenda.

Preston announced that this is his last CIP meeting, and he mentioned that the next Chair will be appointed by the Mayor.

There being no further business, the meeting adjourned at 11:00 A.M., and it was noted that the recommendation is to have the next meeting on June 25, 2010 at 10:00 A.M. in the C/SAC, 3rd Floor West Conference Room.