

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room
10:00 A.M., Friday, March 26, 2010

Assistant Finance Officer Pauline Sumption called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Ron Kroeger, Karen Gundersen Olson, Patti Martinson and Sam Kooiker; and City staff: Growth Management Director Marcia Elkins. Others present included Mayor Alan Hanks, City Engineer Dale Tech, Compliance Specialist Toni Broom, Landscape Architect Randy Lyons, Community Resources Director Kevin Thom, Fire Chief Mark Rohlfing, Chief Accountant Tracy Davis and Administrative Coordinator Amber Sitts. The following Committee members arrived after the meeting was called to order: Alderman Malcom Chapman, Public Works Director Robert Ellis, and Parks and Recreation Director Jerry Cole.

Motion was made by Olson, second by Kroeger and carried to **approve the minutes for February 19, 2010.**

Broom explained the **Capital Plan for Streets, Drainage, MIP Projects** draft for the next five years and pointed out that the final page indicates that they are in the black by \$58,121 at the end of five years. Responding to Kooiker, Tech said there are about 20 streets involved in the Robbinsdale Reconstruction project. He said there are several phases, and Tech agreed to send a map of the phases to Kooiker. Responding to Olson, Tech confirmed that the Creek Drive Bridge project is for total replacement and said it has been in the plan for about four years as they are having right-of-way issues due to the witness protection program. It was also indicated that Heartland Court will exit onto 32nd Street, and there is no change to the boundaries for those with property against the park. Responding to Elkins, Tech said there was not much done in 2010 to balance the plan. He said for 2011 and beyond there were several projects that had to be reprioritized to match expected funding. Responding to Hanks, Tech explained the Downtown Area Reconstruction project and confirmed they are working on the design now. Responding to Kooiker, Tech said that Kansas City Street is included in the Downtown Area Improvement Project Phase Three which is scheduled for 2013. It was indicated that 6th Street is on the schedule first because there are significant issues below the surface of 6th Street. It was also indicated that the Omaha Pedestrian Crossing project is part of 6th Street but has a different number for tracking purposes. Kooiker requested that Omaha Pedestrian Crossing is a companion project to the Downtown project. Kooiker also suggested an overlay for Kansas City Street, but Mayor Hanks pointed out that it might be best to wait to see what the County is going to do with the street first. Motion was made by Olson, second by Kroeger and carried to approve the Capital Plan for Streets, Drainage and MIP Projects.

Tech reported on the **Funding for ADA Improvements to the CSAC Restroom** and said the funding from the schools is still in their budget. They anticipate that it will be approved. Motion made by Olson, second by Elkins and carried to acknowledge the report.

Motion was made by Kooiker, second by Olson and carried to **Approve Carry Forward of the following funds for 2009 Government Buildings: Roof Replacement Projects \$333,000.00, VIC Sidewalk and Patio Replacement \$15,000.00, ADA Upgrade for Restrooms CSAC \$21,000.00, Audio Visual Upgrades in Council Chambers \$63,982.77, PETT FF&E \$74,831.41, Library ILS System \$95,000.00 and Virtualization Phase III/DOT Fiber Project \$59,000.00.**

Thom explained that they are asking for the **Reallocation of funds from Server Virtualization Phase 3 back to the Audio Visual Project** (\$59,000.00 - \$8,745.68) which is where the funds originally were. He said this is due to a change in vendors which resulted in a change in the costs of the new system.

Motion was made by Elkins, second by Kroeger and carried to approve the Reallocation of funds from Server Virtualization Phase 3 back to the Audio Visual Project (\$59,000.00 - \$8,745.68).

Regarding the **Status of Franklin and St Charles reconstruction - 5th St to Elm**, Ellis reported that the project is scheduled for 2014 in Robbinsdale Phases 3 and 4. Tech said there are portions of the roadway in phase 4 but it is not the entire distance from 5th to Elm. Motion was made by Kookier, second by Elkins, to continue to the April 16, 2010 CIP Meeting. It was indicated that the information can be brought forward as well as a color coded map. Motion carried.

Motion was made by Elkins, second by Olson and carried to **Approve 2009 Carry Forward Funds for Parks and Recreation CIP Line Item totaling \$1,312,781.17.**

Cole addressed the **Five Year Plan for Parks and Recreation CIP Fund**, and he explained the changes that were made, which included adjustments to Memorial Park Improvements, Dinosaur Park, Canyon Lake Lighting, Volleyball Courts and Park View Tennis Court Restrooms. Kooiker pointed out that sales tax is down, and Sumption confirmed the spreadsheet was adjusted to 1%. Kooiker suggested adjusting it to 0% as he is concerned of setting up a false expectation. Elkins pointed out that the 1% adjustment was approved by Council, and Kooiker confirmed that he is suggesting changing it again.

Alderman Martinson exited the meeting at 10:29 AM.

Ellis explained that a lot of money will not be spent even though it shows it on paper due to bid lettings and he has no concern that we will be in jeopardy of overspending. It was indicated that reducing by 1% would change the budget by approximately \$96,000. Kooiker suggested keeping an eye on it, and Sumption pointed out that this is a fluid plan that we can watch. Motion was made by Elkins, second by Cole and carried to approve the Five Year Plan for Parks and Recreation CIP Fund.

Sumption addressed **Developing a Government Buildings Five-Year Plan**, and she explained the spreadsheet. Rohlifing explained that they do not have funds to staff a new fire station in 2010 or 2011 so he said those funds could be moved out to 2012 or 2013. Responding to Kooiker, Mayor Hanks explained that the school district is not ready to move forward with moving out of CSAC. Cole suggested moving up the golf maintenance building as it is a dangerous building, and Mayor Hanks said he would like the opportunity for all Department Heads to take a look at their needs. Locations for the new fire station were briefly discussed as well. Motion was made by Elkins, second by Ellis, to continue the discussion on the Government Buildings five year plan to the April 16, 2010 CIP meeting and request that the Finance Department contact other departments for input on building needs to be considered with regard to the plan to move the new fire station funds to 2012 and 2013. Kooiker asked about using the Wally Byam property for the fire station, and Mayor Hanks pointed out that a realtor is going to give a recommendation on the property. It may be possible to split a parcel. Motion carried.

There being no further business, the meeting adjourned at 10:45 A.M., and it was noted the next scheduled meeting is April 16, 2010 at 10:00 A.M. in the C/SAC, 3rd Floor West Conference Room.