



**YOUTH & FAMILY  
SERVICES**



January 18, 2010

City Attorney's Office  
City of Rapid City  
300 Sixth Street  
Rapid City, SD 57701

To Whom It May Concern:

Youth & Family Services is requesting authorization to conduct a raffle. We will be doing a fundraiser for the benefit of the YFS Kids Fair to be held this year on April 16, 17, and 18. I think all of the information you require is attached.

Youth & Family Services is non-profit, the umbrella agency of Girls Incorporated, YFS Child Care, YFS Counseling Center, YFS Nutrition Services, and YFS Head Start. If you have any questions, do not hesitate to contact me.

Sincerely,

Judy Burgess  
YFS Administrative Assistant

Services for youth & their families include:

Counseling • Crisis Intervention • Child Care • Education • Girls Incorporated • Head Start • Nutrition & Health • Parenting Programs • Prevention Programs • Recreation

1920 Plaza Boulevard • PO Box 2813 • Rapid City, SD 57709 • (605) 342-4195 • FAX: (605) 342-0693

"A United Way Agency"

## **YFS Kids Fair Raffle**

**Purpose:** The YFS Kids Fair Raffle will be conducted to raise funds to support and enhance the event. These funds will be designated toward all costs associated with the operation of the YFS Kids Fair, including the purchase of tickets for children.

**Timeline:** January 20, 2010 – April 18, 2009

**Budget:** Approximately \$200 to cover the cost of printing 1000 tickets. This fee includes set up, numbering and packaging the tickets.

**Ticket Cost:** \$5 each or 5 tickets for \$20

**Eligibility:** YFS employees are not eligible to win.

### **Plan:**

Secure three to four items that can be used as raffle prizes. Prizes will appeal to a wide range of ages and both male and female individuals.

Design and print raffle tickets.

Raffle ticket sales: YFS Board of Directors, Staff, YFS Kids Fair Sponsorship Committee members, the Young Professionals Group, Altrusa Club of Rapid City and other supporters of this activity will assist with raffle sales.

**Drawing:** A different winner will be randomly drawn for each raffle prize item. Ticket drawing will take place on April 18, 2010 at the YFS 15<sup>th</sup> Annual Kids Fair. Winners will be notified via telephone call and/or in writing.

### **Raffle Items Identified:**

**14 Karat gold teardrop diamond pendant, ¾ carat t.p (total weight) valued at \$1,427**  
(donated by Riddles Jewelry)

**Modrick's Travel voucher valued at \$1,000 (donated by Altrusa Club of Rapid City)**

**Charming "Key to our City" 10K gold pendant donated by Black Hills Gold Jewelry by Coleman. Valued at \$200.00.**

**Red Rock Golf Package valued at \$140 (donated by Red Rock Golf Club)**

**One night stay at Coyote Blues Village Bed & Breakfast – located 30 minutes from Rapid City - valued at \$120 (donated by Coyote Blues Village Bed & Breakfast)**

**Spa Package valued at \$100 (donated by My Day Spa) Joni Peterson**

**Family Fun Package valued at \$99 (donated by Best Western Ramkota Hotel)**