

Chief

Event Permit Review

EVENT: New Years Eve Ball Drop 12-31-09/1-1-10

1. Does the event block or cross a main traffic artery? Yes  No
2. Will the event require police employee resources? Yes  No 
  - a. If so, how many employees/hours? Employees 4 Hours 2
3. Does the event require special parking accommodations? Yes  No 
  - a. If so, is Council approval required (RCMC 10.40.210) Yes  No
4. Is the event approved by the Police Department? Yes  No 
  - a. If NO, what is the reason? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - b. If NO, were alternative routes/options given to the applicant? Yes  No
  - c. Is the applicant agreeable to the alternative routes/options? Yes  No

Comments: The event should have several police officers  
assigned, contrary to what the event application  
requests. In 2008 there were several hundred  
people at the event with alcohol infractions and some  
unruly behavior. However, I recommend it be  
approved.

Reviewed by: John J. 3rd

Date: 12-15-09

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

# SPECIAL EVENT APPLICATION

Rapid City Police Department

Traffic Section  
300 Kansas City Street  
Rapid City SD 57701  
Phone: 605-394-4130  
Fax: ~~605-394-6608~~ 394-6908



NAME OF EVENT: *NYE Ball drop*

EVENT DATE/TIME: *6:00 PM 12/31/09 - 2:00 AM 1/1/10*

SPONSOR ORGANIZATION:

CONTACT PERSON: *Robert Melvin*

ADDRESS: *523 6th Street Rapid City, SD 57701*

HOME PHONE: *786-4019*

WORK PHONE: *342-1210*

EMAIL ADDRESS: *Paddyoneills@alexjohnson.com*

PURPOSE OF EVENT: *NYE Ball drop outside of the Hotel Alex Johnson*

ASSEMBLY AREA: *6th Street between Main St and St Joseph Street*

ASSEMBLY TIME: *6:00 PM 12/31/09 - 2:00 AM 1/1/10*

ROUTE AREA: (List all streets and areas route is expected to cover)

Map Attached? YES NO

Alternate Routes Available: YES NO

REQUESTING ANY CITY RESOURCES?  
(If so, explain need)

FIRE DEPARTMENT:  
10 Main Street 394-4180 Contact: \_\_\_\_\_

STREET DEPARTMENT:  
605 Steele Street 394-4152 Contact: \_\_\_\_\_

PARKS DEPARTMENT:  
125 Waterloo Street 394-5225 Contact: \_\_\_\_\_

**SPECIAL EVENT APPLICATION**  
**Rapid City Police Department**

|  |                                      |                                     |
|--|--------------------------------------|-------------------------------------|
| Does event require special parking accommodations?   | <input checked="" type="radio"/> YES | <input type="radio"/> NO            |
| Will businesses be affected by street closures?  | <input checked="" type="radio"/> YES | <input type="radio"/> NO            |
| Have affected businesses been notified?  | <input checked="" type="radio"/> YES | <input type="radio"/> NO            |
| Will event require clearing of streets? (Towing of cars)   | <input type="radio"/> YES            | <input checked="" type="radio"/> NO |
| Does event include placement of temporary structures?<br><i>Copy of 11-6-19 Review Attached? YES</i> <input checked="" type="radio"/> NO   | <input type="radio"/> YES            | <input type="radio"/> NO            |
| Does event plan on serving alcohol?  | <input type="radio"/> YES            | <input checked="" type="radio"/> NO |
| Do you anticipate any security needs?  | <input type="radio"/> YES            | <input checked="" type="radio"/> NO |
| Does your event require closing or blocking<br>of any State Highway?<br><i>Any application for an event which requires the closing of any State highway, must have a corresponding<br/> state permit, prior to submittal of the event permit.<br/> Copy of State Permit Attached? YES NO</i> | <input type="radio"/> YES            | <input checked="" type="radio"/> NO |

How many floats do you anticipate in your parade? \_\_\_\_\_  
If your parade has over 70 floats, City Ordinance requires Council Approval.

**OFFICE USE ONLY**

COUNCIL APPROVAL REQUIRED: YES NO

POLICE DEPARTMENT REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

SENT TO LEGAL/FINANCE: \_\_\_\_\_ L/F MEETING DATE: \_\_\_\_\_

COUNCIL MEETING DATE: \_\_\_\_\_

COUNCIL APPROVED: YES NO DATE: \_\_\_\_\_