



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

## Community Resources Department

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### MEMORANDUM

TO: Legal & Finance Committee

FROM: Don Jarvinen, GIS Coordinator  
Community Resources Department

DATE: September 10, 2009

RE: Training class

Staff requests City Council approval of the travel request for Angela Tallon, GIS Analyst, to attend the Writing Advanced Geoprocessing Scripts Using Python in Broomfield, CO, December 8 - 10, 2009.

The cost of travel is estimated at \$2,375.00, and includes the following expenses:

\$250.00	Travel
\$155.00	Meals (12/07/09 – 12/10/09)
\$500.00	Lodging (4 nights)
<u>\$1,470.00</u>	Tuition
\$2,375.00	Total Travel Estimate

**Staff Recommendation:** Staff recommends approval of the travel request for Angela Tallon, GIS Analyst, to attend the Writing Advanced Geoprocessing Scripts Using Python in Broomfield, CO, December 8 - 10, 2009, 2009 (travel dates December 7 - 11, 2009) in an estimated amount of \$2,375.00.



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