

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA  
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room  
10:00 A.M., Friday, May 15, 2009

Finance Officer Jim Preston called the meeting to order at 10:05 A.M. with the following Committee members present: Aldermen Deb Hadcock, Malcom Chapman and Karen Olson; Planning Commission members: Tom Hennies; and City staff: Growth Management Director Marcia Elkins, Public Works Director Robert Ellis and Parks and Recreation Director Jerry Cole. Others present included City Engineer Dale Tech, Compliance Specialist Toni Broom, IT Officer Russ Tiensvold, IT Analyst Bill Paez, and Administrative Coordinator Amber Sitts.

Motion was made by Hennies, second by Preston and carried to **approve the minutes for April 17, 2009.**

Preston gave a brief review of the **Financial Reports**, outlining the recent updates. Ellis discussed the Out of the Dust Program explaining that they allocate \$50,000 per year to the program, but they have not had much participation over the past several years. He said they have had requests, but once people find out the cost, they decide against it. He said that he might be coming forward with a recommendation for a different percentage split so that more people will utilize the program.

Broom addressed the **Capital Plan for Streets, Drainage, MIP Projects**. She stated that revisions have been made due to contracts coming in low, and they also added a line item for the engineering on East North Street due to the size of the project. Elkins requested that the spreadsheet revisions are updated in the future to note an increase or decrease. Ellis confirmed the Creek Drive Bridge design is complete, and they are currently obtaining permanent easements, which is the last step before construction. He said the DOT is moving the project to their fiscal year 2010, so it will probably be a winter construction near the end of 2009. Responding to a question from Chapman about the 44<sup>th</sup> Street project, Tech explained that there are four phases to the project, and they will make sure that the section near the school is open before school starts. In regards to Elm Street, Tech explained that there was recently a public meeting, and there were a lot of positive comments. He said they added parking to the east side of the road south of Oakland and said the intersection site triangles should be per AASHTO and City standards. Broom continued discussion on the spreadsheet, and Ellis pointed out that the final ending balance for their five year plan currently shows a positive balance. Motion was made by Chapman, second by Hadcock and carried to approve the plan.

Tiensvold discussed the **Reallocation of funds committed to Audio Visual upgrades**. He explained that the costs of the audio video system will be lower than anticipated, so they would like to reallocate the funds to another recent IT project that upgraded the wiring and computer switches in the City space of the CSAC building. He stated that some of the technology originally proposed for the audio visual upgrades was not stable, so they opted to exclude the individual monitors from the upgrade. The wiring project was paid for by Growth Management, Public Works has some funds available, and the remainder was absorbed by IT. This reallocation would free up funds for other IT projects, and Tiensvold indicated they have several ongoing smaller projects. Elkins mentioned she would like to see the funds used for an imaging system. Hadcock said she would like to see what was changed on the original audio visual proposal, and Paez clarified that the only thing that changed was removing the screens. Tiensvold also indicated that it is not likely that the new voice over IP phone system will save annual costs because the City has an agreement with the phone company for a low rate. Chapman stated that the funds should be brought back to CIP, and IT can ask for funds later if needed. Tiensvold explained that the original intent was to split the cost of the wiring project between departments. Motion was made by Elkins, second by Chapman, to continue the request to the June 19, 2009 CIP meeting. Preston stated he would rather that the funds come from Capital Improvement instead of from the General Fund. Chapman said if

departments were informally informed that the funds would be coming from their budget then appropriate action should be taken to do that instead of opting to take the funds from CIP. Motion carried with one NO from Preston.

Cole addressed the **Update on Parks and Recreation CIP Funds**. He said the board voted to take \$50,000 out of contingency for the Vickie Powers Park Playground project, but they are still hoping for donations. It was indicated that they are not moving forward with a restroom at the skateboard park right now, but there has been discussion about the needs. He explained that some projects have not been paid out yet, and the excess funds from paid projects will go back into other projects. Hennies pointed out that the Star of the West complex needs another access road. Cole said they are currently in negotiations with two landowners for an easement. The landowners will bring proposals, and it can then be determined if the City has the funds to proceed with either option. Motion was made by Elkins, seconded by Olson, to approve moving \$50,000 from the contingency fund to Vickie Powers Park Improvements. Responding to questions from Hadcock, Cole estimated costs of a new park, and he stated that the TIF is \$850,000. Cole said they do not have a line item for the park, but they have \$183,000 for the playground. It was also noted that the new playground equipment in College Park was about \$110,000. Motion carried.

There being no further business, the meeting adjourned at 10:50 A.M., and it was noted the next scheduled meeting is June 19, 2009 at 10:00 A.M. in the C/SAC, 3<sup>rd</sup> Floor West Conference Room.