

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room
10:00 A.M., Friday, April 17, 2009

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Patti Martinson and Karen Olson; Planning Commission members: Tom Hennies; and City staff: Growth Management Director Marcia Elkins, Public Works Director Robert Ellis and Parks and Recreation Director Jerry Cole. Others present included City Engineer Dale Tech, Compliance Specialist Toni Broom, Landscape Architect Randy Lyons, RTS Manager Rich Sagen, Operations Management Engineer Rod Johnson, Energy Plant Manager Gunar Dzintars, Chief Accountant Tracy Davis, and Administrative Coordinator Amber Sitts.

Motion was made by Elkins, second by Cole and carried to **approve the minutes for March 27, 2009.**

Preston gave a brief review of the **Financial Reports**. It was confirmed that the Omaha Street project is complete, so it can be removed from the report. Elkins noted that there appeared to be \$200,000 under Affordable Housing and suggested that a line item is created to show the intention of the funds. Motion was made by Elkins, second by Cole, to add line items to the Financial Reports under Affordable Housing showing that the Council has committed to spending the funds. Motion carried.

Tech presented the proposed five-year **Capital Plan for Streets, Drainage and MIP Projects**. He gave an overview of the plan and noted that the balance in 2014 is positive. He then requested to include the South Creek Drainage project in 2014 for \$140,000, and Preston confirmed that this would be part of the approval motion. It was indicated that the project is not high priority since it is not an imminent threat to the public.

Motion was made by Ellis, second by Olson, to approve the five-year Capital Plan for Streets, Drainage and MIP Projects. Ellis indicated that Jim Bailey is requesting that the Deadwood Avenue Drainage Channel Outlet project be moved from 2014 to 2010 due to anticipation of development in the area. He indicated that this project would realign Krebs Avenue, and it would not be cost efficient to complete the project in 2010 if the intersection will be relocated in the future. Bailey expressed his interest in accessing the 40 acres north of U-Haul and explained the work that he would like to see done to the area. Hennies mentioned that this issue was discussed in Planning Commission. Elkins said that no changes are authorized for Sheridan Lake Road since the cost benefit is not there, and Ellis explained that the place marker is in CIP for 2014 to relocate Krebs Avenue as it will need to be done in the future. Elkins explained that if Mr. Bailey brings forward a project this topic would potentially come back to the committee. As of now, nothing has been submitted. Olson asked for clarification on the realignment of Sheridan Lake Road. Elkins indicated it could be done as a two-part project but clarified that the analysis indicated that this is not needed in the next 20 years. Elkins said she supports the motion as presented by Public Works but noted that they might need to look at reallocation in the future. Responding to a question from Olson, Tech indicated that Mr. Bailey wants to be proactive in moving the location of this intersection to accommodate his development. Bailey indicated that the SDDOT will not approve the intersection unless it is moved. He stated that they need to have the City on board in order to continue with their plan, and he said it would be

helpful if the City paid some of the costs since it is a project that is already scheduled for the future. Motion carried with one NO from Hennies.

Dzintars addressed the **Energy Consumption Report** and said he is currently working on the 2008 report. He said that LEED rating is an involved process and energy use is only a part of it. He said he is not sure it is a viable road for the City unless it is done as part of an upgrade project. His report ranks the City buildings from lowest to highest, but it does not tell how efficient they are. The government has an energy star ranking for buildings, but the only buildings in their database are an office building and municipal water treatment plants. It would be difficult to find out how our buildings are doing using this system. Responding to a question from Martinson, Ellis said that Rapid City is going to receive \$649,000 in an energy efficiency block grant, but they have not heard from the state about the rules for the money. They need to rebuild the energy plant, and the City will owe \$2.8 million for that project. He recommended using the \$649,000 for that project since it is the biggest critical need. Ellis also indicated that he heard about \$23 million that will be allocated to the state as a discretionary fund, but he has not heard from the state on this issue either. They are learning more weekly and monthly about stimulus funds and will bring the information forward to Council when it is available. Motion was made by Elkins, second by Olson, to acknowledge the report. Motion carried.

Preston addressed the **CIP Spreadsheet** and pointed out the bottom line for each year. He also noted that the interest amount was updated from the last meeting. Motion was made by Elkins, second by Martinson, to approve the CIP Spreadsheet. Motion carried.

Preston discussed the **Government Building Five Year Plan** and pointed out that the spreadsheet includes the changes that were suggested during the March CIP meeting. Responding to a question from Elkins about available funds, Preston explained that they are allocated \$900,000, so if project costs exceed this amount, the additional funds come from the contingency balance, which is budgeted at \$350,000 each year. Ellis confirmed that Public Works now has enough funds allocated to them to cover the transportation funding and the PETT building. Motion was made by Ellis, second by Olson, to approve the Government Building Five Year Plan. Motion carried.

Motion was made by Ellis, second by Olson, to table the **Milo Barber Transportation Center Funding Request** as it was addressed with the previous agenda item. Motion carried.

Motion was made by Elkins, second by Olson to **approve the carried forward amount of \$900,000 for Vickie Powers Park**. Motion carried.

Johnson reported that they were over budget on the Parks Maintenance Building. His investigation revealed that in 2007 a contract was awarded for the preliminary design of two buildings, but he did not realize the funding came out of the original budget. They are requesting approximately \$34,000 to cover the overages. Davis indicated that her records show they overspent by \$29,251.05, but Johnson stated he shows the total is \$33,671. Preston suggested that the CIP contingency fund could be used as it was indicated there is nothing in the budget to cover that amount at this time. Motion was made by Cole, second by Elkins, to authorize the expenditure of \$33,671 from the contingency fund. It was indicated that an approximate balance of \$45,000 would remain in the contingency fund. Motion carried.

There being no further business, the meeting adjourned at 10:50 A.M., and it was noted the next scheduled meeting is May 15, 2009 at 10:00 A.M. in the C/SAC, 3rd Floor West Conference Room.