

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room
10:00 A.M., Friday, March 27, 2009

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Patti Martinson, Deb Hadcock, Karen Olson and Malcom Chapman; and City staff: Growth Management Director Marcia Elkins, Public Works Director Robert Ellis and Parks and Recreation Director Jerry Cole. Others present included City Engineer Dale Tech, Project Administrator Rodell Grosz, Compliance Specialist Toni Broom, Engineering Division Manager Dan Coon, Fire Chief Mark Rohlfing, Landscape Architect Randy Lyons, Community Development Specialist Barb Garcia, Chief Accountant Tracy Davis, and Administrative Coordinator Amber Sitts. The following arrived after the meeting was called to order: Mayor Hanks.

Motion was made by Olson, second by Martinson and carried to **approve the minutes for February 20, 2009.**

Coon reported on the **Capital Plan for Streets, Drainage, and MIP Projects.** He said he is close to having a plan ready and will email it to all committee members before requesting approval at the April CIP meeting. Motion was made by Elkins, second by Olson and carried to continue to the April 17, 2009 CIP Meeting.

Mayor Hanks entered the meeting at this time.

Hadcock spoke regarding the **complete report of ADA issues and funding sources** and said it would be good to have list of critical items that need to be done first. She stated that would make it easier for the Council to make decisions. Cole stated that they have done this through their CIP program. Preston pointed out that the five year plan has some ADA projects in it, and Hadcock confirmed that the critical items are on that list. Cole offered to note the upgrades in their five year plan that are ADA related and said he will provide information on the survey that was done.

Cole reported on the **ADA upgrades at Robbinsdale Park** and said the Board voted to provide the funding from the Sports Facility Grant Program. Motion was made by Elkins, seconded and carried to take \$12,000 from the Sports Facility Grant Program for this project.

Ellis stated that he met with FourFront regarding a **City Building Energy Efficiency Evaluation**, and they provided him with a cost breakdown for an energy audit. He outlined the costs that were provided and recommended option 3A, which has an estimated cost of \$11,386.00. This cost was estimated on a building the size of CSAC. Responding to questions from Olson, Ellis said right now this is unfunded, and if the committee wants to move forward, a line item should be identified. Olson also asked about stimulus funds for going green, and Ellis said they are pursuing an energy efficiency block grant. However, they need to make improvements at the energy plant, so there will be a lot of competition for those funds. Hadcock said it would be good for the City to take the lead on this but recognized they need to find funding first. Ellis recommended that we implement certification for new buildings, and Mayor Hanks agreed that we should identify utility costs to see what the pay back would be to update existing structures. Chapman said there is money in the stimulus, but it is for one-time only. There will be future costs to consider as well, and he suggested that discussions take place after the Council members attend the Green Cities Conference. Olson suggested that Ellis share the most recent energy report on consumption. Motion was made by Elkins, seconded by Olson and carried to have a report on energy consumption at the April 17, 2009 CIP meeting.

CAPITAL IMPROVEMENTS PROGRAM

Preston explained the format of the **CIP Cash Flow Analysis spreadsheet** and outlined the cash flow in 2010. Preston noted that there was an error on the spreadsheet for the 2010 Interest Transfer to General, and he stated that he will bring an updated spreadsheet to the April 17, 2009 CIP meeting. Responding to a question from Elkins, Preston indicated that the 2008 figures are actual expenditures.

Motion was made by Olson, second by Hadcock and carried to approve the **Parks and Recreation CIP Five Year Plan**.

There was no formal report on **LEED Certification**. Olson stated that she hopes there will be a Council discussion on the several green issues in the future. Cole said they are requesting LEED Certification for the upcoming restroom renovations.

Rohlfing addressed the **Request for Funding in 2014 for Main Fire Station Remodel and Expansion**. He explained that the building is still good but needs to be remodeled for future needs. He requested \$3 million for the project and asked that it be placed in the five year CIP plan. Mayor Hanks said this would be a good project to talk about for 2012 funding, and Hadcock said she would like to see a spreadsheet detailing the funding. Mayor Hanks pointed out that Government Buildings could allow funds in 2013. Elkins said the Government Building fund was intended for maintenance issues, and \$3 million would be a large hit. She also suggested the 2012 program. Preston said CIP was not intended for major projects and financial adjustments would need to be made for such large projects. He too encouraged discussion for 2012 funding. Hadcock said the station really needs updates right away. She said they make it work, but there is not enough room for them in the current building. Mayor Hanks recommended that Chief Rohlfing take this topic to 2012. He pointed out that this will allow the funding possibly 3 to 4 years sooner and added that if they cannot get 2012 funding he can come back to CIP. Motion was made by Elkins, second by Olson and carried to forward the request to the 2012 process for consideration.

Preston opened the floor for projects and recommendations for the **Government Building Five Year Plan**. Ellis reported on the Milo Barber Transportation Center improvements. He explained that they have secured a grant from the FTA for \$1.4 million, so the balance of \$346,430 would be the City's obligation. He said there is \$20,831 in the existing budget for Milo Barber and \$125,000 in roof replacement, so he requested \$200,000 to complete this project. Numerous other suggestions and changes were made to the plan, and Preston offered to bring an updated copy to the next CIP meeting.

Mayor Hanks and Alderman Hadcock left the meeting at this time.

Motion was made by Olson, second by Ellis and carried to continue the Government Building Five Year Plan to the April 17, 2009 CIP meeting.

Ellis addressed the **Stimulus Funds**. He said that we will receive about \$1.3 million for transportation and streets projects and \$1.2 million for transit, which will be allocated at the next Public Works Committee meeting. He said they are applying for principal forgiveness loans for the Water Treatment Plant and anticipate receiving about \$300,000. He also said that they are pursuing energy efficiency block grant funds to offset the \$5.7 million cost of the reconstruction of the Energy Plant. He added that the Police Chief might be applying for a COPS grant. They are applying for any funds for our needs as available. Chapman pointed out that many of the funds will be coming through existing programs and agencies. Cole reported that a lot of first tier money will not be spent as projects are not in the works, so if communities have planning in the works, the second tier money might be more than anticipated. Motion was made by Chapman, second by Olson and carried to acknowledge the report.

Motion was made by Chapman to approve the **Affordable Housing Capital Improvements Draw Request for Sidewalk Installation at 146 Patton Street**, second by Elkins. Barb Garcia explained that the original approval was for \$18,040, so they are requesting an additional \$10,000. Motion carried.

CAPITAL IMPROVEMENTS PROGRAM

Motion was made by Ellis, second by Chapman and carried to continue the **Milo Barber Transportation Center Funding Request** to the April 17, 2009 CIP Meeting.

Tech explained that Alderman Kooiker requested that the street project continue on **9th Street North of Fulton**. Tech said that, with the work that is currently being done in the West Boulevard area for sewer and drainage, they did not want to go north of Fulton due to a potential project that will be going through that area. It was indicated that a better financial solution would be to wait until the water, sewer and street can be done at one time. Motion was made by Elkins, second by Cole and carried to consider programming the project in the Public Works five year plan.

Ellis explained that Alderman Kooiker feels that the **Intersections of 6th and St. Charles as well as 7th and Franklin** are in need of repair. Ellis said that the funding for street repair is spoken for, and they would need to delay a project to repair these intersections. Coon said that it would be best to develop a CIP project list so that it is not lost. Motion was made by Elkins, second by Olson and carried to put the intersections on the CIP future consideration list.

Chapman explained that the **Harmony Heights Lane Area** has an unimproved road, which has been the site of some unreported car accidents. Motion was made by Elkins, second by Chapman and carried to put the area on the CIP future consideration list.

Cole reported that some of the lumber for Vickie Powers playground came from our recycling efforts in Rapid City. He said this will be reported to the news in the future.

There being no further business, the meeting adjourned at 12:00 P.M., and it was noted the next scheduled meeting is April 17, 2009 at 10:00 A.M. in the C/SAC, 3rd Floor West Conference Room.