



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

## Community Resources Department

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### MEMORANDUM

TO: Legal & Finance Committee

FROM: Don Jarvinen, GIS Coordinator  
Community Resources Department

DATE: February 23, 2009

RE: ESRI International User Conference

Staff requests City Council approval of the travel request for Angela Tallon, GIS Analyst, to attend the Environmental Systems Research Institute International User Conference in San Diego, CA, July 13 - 17, 2009.

The cost of travel is estimated at \$1,785.00, and includes the following expenses:

\$550.00	Airfare
\$235.00	Meals (1/25/09-1/29/09)
\$900.00	Lodging (6 nights)
<u>\$100.00</u>	Baggage fees, taxi fees
\$1,785.00	Total Travel Estimate

**Staff Recommendation:** Staff recommends approval of the travel request for Angela Tallon, GIS Analyst to attend the Environmental Systems Research Institute International User Conference in San Diego, CA, July 13 - 17, 2009 (travel dates July 12 - 18, 2009) in an estimated amount of \$1785.00.



EQUAL OPPORTUNITY EMPLOYER