

# CITY OF RAPID CITY

DEPARTMENT OF PARKS AND RECREATION  
125 WATERLOO STREET  
RAPID CITY, SOUTH DAKOTA 57701

Jerry W. Cole  
Director  
(605) 394-5225

To: Mayor Alan Hanks and City Council Members  
From: Jerry Cole, Parks and Recreation Director  
Subject: Advertising Authority – Vickie Powers Playground  
Date: January 21, 2009

Randy Lyons  
Landscape Designer  
(605) 394-5225

Jeri Taton  
Administrative  
Assistant  
(605) 394-5225

Lon Van Deusen,  
Parks & Cemetery  
Manager  
(605) 394-4175

Doug Lowe,  
Recreation Manager  
(605) 394-6161

James (JJ) Walraven  
Golf Superintendent  
(605) 394-4199

Duncan Olney  
Aquatics Manager  
(605) 394-5223

Attached please find the Advertising Authority for construction of Project No. PR08-6003, Vickie Powers Park Playground Project. This project includes all construction materials for the playground. We are using the “community design-community build” concept so all work will be done with volunteer labor.

Funding for this project is available in the Parks and Recreation CIP Budget for 2009 and work on the playground is scheduled to begin Wednesday, June 17, 2009.

**We are requesting authorization to advertise for bids for PR08-6003 Vickie Powers Playground Construction Materials.**

If you have any questions, please call 394-5225.

## ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT ID NO.: PR08-6003  
 II. PROJECT NAME: Vickie Powers Playground Construction Materials  
 III. Project/Item(s) Description: New playground to be located in Vickie Powers Park

IV. BID LETTING DATE: February 25, 2009  
 V. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: Parks and Recreation CIP  
 Estimated Completion Date: 6/30/09  
 Estimated Grant Receipt Date: \_\_\_\_\_

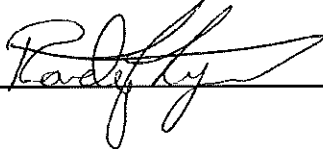
VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ \$230,000

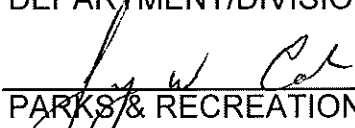
VII. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VIII. DISBURSEMENT SCHEDULE

| Date         | Amount | Amount | Amount | Amount | Amount |
|--------------|--------|--------|--------|--------|--------|
|              | \$     | \$     | \$     | \$     | \$     |
| as invoiced  | \$     | \$     | \$     | \$     | \$     |
|              | \$     | \$     | \$     | \$     | \$     |
|              | \$     | \$     | \$     | \$     | \$     |
|              | \$     | \$     | \$     | \$     | \$     |
|              | \$     | \$     | \$     | \$     | \$     |
|              | \$     | \$     | \$     | \$     | \$     |
|              | \$     | \$     | \$     | \$     | \$     |
|              | \$     | \$     | \$     | \$     | \$     |
|              | \$     | \$     | \$     | \$     | \$     |
|              | \$     | \$     | \$     | \$     | \$     |
| <b>Total</b> | \$     | \$     | \$     | \$     | \$     |

IX. APPROPRIATION DATA  
 Fund 505  
 Department 8912  
 Line Item 4372

X. DEPARTMENT/DIVISION:  
 Project Manager: Randy Lyons  Date 1/12/2009  
 Date \_\_\_\_\_

DEPARTMENT/DIVISION MANAGER Signature  
 Date 1/20/09  
 PARKS & RECREATION DIRECTOR Signature

| FINANCE OFFICE USE ONLY    |                |           | Approved |    | Copy                           |
|----------------------------|----------------|-----------|----------|----|--------------------------------|
|                            | Date           | Initial   | Yes      | No |                                |
| Appropriation<br>Cash Flow | <u>1/20/09</u> | <u>RL</u> | ✓        |    | Investment Desk                |
|                            |                |           |          |    | Public Works                   |
|                            |                |           |          |    | Engineering<br>Project Manager |