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CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

PLANNING DEPARTMENT

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MEMORANDUM

TO: Legal & Finance Committee

FROM: Monica Heller, Community Planning Coordinator

DATE: October 17, 2008

RE: 2009 Agreement between City of Rapid City and City of Box Elder for Accomplishing the Rapid City Area Transportation Planning Process

Attached for your review is the copy of the agreement between the City of Rapid City and the City of Box Elder providing Box Elder with the mechanism to request from the Metropolitan Planning Organization Federal Highway and Federal Transit funding reimbursement for transportation planning activities identified in the 2009 Unified Planning Work Program

No work may proceed pursuant to this contract until it is approved and executed. All work must comply with all Federal and Metropolitan Planning Organization requirements, including consultant selection, legal review of subcontracts, prior approval of consultant contracts including rates and reimbursables by the South Dakota Department of Transportation Audit staff, etc.

STAFF RECOMMENDATION: Staff recommends approval of the 2009 Agreement between the City of Rapid City and the City of Box Elder for transportation planning assistance within the Rapid City Area Metropolitan Planning Study Area in the amount of \$51,000.