

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES  
City of Rapid City, South Dakota

C/SAC – 3<sup>rd</sup> Floor, West Conference Room  
September 19, 2008

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Patti Martinson, Deb Hadcock, Karen Olson, and Malcom Chapman; Planning Commission Chairman Mike Derby; and City staff Public Works Director Robert Ellis, Parks and Recreation Director Jerry Cole; and Growth Management Assistant Director Bob Dominicak (proxy). Others present included City Engineer Dale Tech, Project Managers Dan Coon and Rod Johnson, Public Works Administrator Rodell Grosz, and Administrative Coordinator Jackie Gerry.

Hadcock moved, second by Chapman and carried to approve the **minutes of August 15, 2008**.

Preston reviewed the **Financial Reports for August 2008** noting a change in the format, indicating that a column is added outlining the monthly expenditures by category. He noted the separation of the Anamosa Street project; one being the extension of the street and the other being the reconstruction of the street from LaCrosse Street to Milwaukee Street. He noted that East Mall Drive project expenditures are to be reimbursed by the State. Preston pointed out the expenditure for the Omaha Street Corridor Enhancement Project Phase I, explaining that there is no carryover or funds budgeted for the expense and that the expenditure will come from the bottom line of the Capital Improvements Program.

Coon reviewed the **Capital Plan for Streets, Drainage, MIP Projects for September 2008** indicating the East Nebraska Street Drainage Improvements Project is revised to reflect the latest Engineer's Estimate and Advertising Authority. The Flormann Street Down Spout project is added to address localized erosion issues. The Levee Storm Water Flap Gates project is revised to reflect the bid award. There is a project name change to "Good Samaritan Detention Facility Oversize", to reflect an approved agreement. The City will pay \$515,000 for the detention facility oversize and remove the St. Martin's Detention Pond scheduled in 2011 and 2012 because the developer is paying for those within the development. A review of the Streets, Drainage, and MIP Projects Five-Year Plan indicates that Elements 3 and 5 (Box Culverts at SD 44 East of Cambell and at Cambell) are combined and renamed Knollwood Drainage Elements 3 and 5. Knollwood Outfall Elements 2 and 20 is added in 2010. It is indicated that the project estimates have increased and the project is to be funded in part by 2012 and the CIP. The Capital Plan Summary maintains a positive balance. Responding to an inquiry about Saint Charles Street, it is indicated that because of its deteriorating condition it is expected this street will be reviewed and determined where it fits into the overall five-year plan. Hadcock moved, second by Olson and carried to approve the Capital Plan for Streets, Drainage, MIP Projects for September 2008.

Olson moved, second by Chapman and carried to continue the **Visitor Information Center roof repair** to the October 17, 2008 Capital Improvements Program Committee meeting.

A request for funding to address **ADA issues at the Harney Little League Baseball Fields at Robbinsdale Park** is presented by Public Works Administrator Grosz. Responding to a complaint, staff conducted a field inspection and determined a gravel surface was being used by vehicle traffic to access the back fields. This use is a safety issue for the little league players, because the same location is a warm-up area. An engineered project will reconfigure the sidewalk north of the concession area; grading modifications to meet ADA goals; and elimination of the gravel surface. It is indicated that a golf cart may be provided to transport individuals with limited mobility, between the parking lot and back ball fields. Expected time frame to begin and complete the sidewalk project is May 2009. Olson moved, second by Hadcock and carried to move the Robbinsdale Park, ADA Access Sidewalk Construction Project No. PR08-1740 forward to January 2009 and look at funding with Contingency Funds.

Cole addressed the **reallocation of 2008 Parks and Recreation CIP Funds** indicating that the Advisory Board approved the following changes in order to provide funding for the Vickie Powers Park and match for a South Dakota Recreation Trails Program Grant. The reallocations are outlined as Contingency Fund - \$29,266; College Park - \$34,041; Park Signage - \$50,000; Meadowbrook Golf Course Bridge Renovation - \$5,000; Parkview South Master Plan and Development - \$73,674; and Meadowbrook Golf Course Deck Repair - \$10,000. These reallocations will provide \$175,000 for construction at Vickie Powers Park and \$26,981 in matching funds for the Recreation Trails Program Grant for the Skyline Wilderness Area trail system. Cole explained that the College Park playground was completed in 2007 and the 2008 appropriation can be reallocated. It is expected the park signage project can be completed with a lesser appropriation. The MGC bridge project is complete with a remaining balance. The Parkview South Master Plan is modified to accommodate a new tennis complex. The MGC Clubhouse deck is repaired using the golf course maintenance budget. Hadcock moved, second by Olson and carried to approve the 2008 Parks and Recreation CIP Funds Reallocation.

Preston explained that RTS (Rapid Transit System) will purchase a new trolley to be delivered and put into service during the 2009 tourist season. Public Works Director Ellis indicated that rider ship has double between 2007 and 2008. He explained that the trolley must be bid and contract awarded in 2008 in order to take delivery in 2009. Because the funds for this purchase are appropriated in FY2009, the CIP (Capital Improvements Program) cash balance will fund the purchase and the RTS FY2009 budget will reimburse the CIP. It is noted that the FTA (Federal Transit Authority) is the funding source for RTS; and will provide reimbursement for this purchase with the exception of seventeen percent. This seventeen percent is pledged by a private donor. Alderman Hadcock indicated her interest in the operations and maintenance costs of the second trolley and who would be responsible for those costs.

There being no further business, the meeting adjourned at 10:50 A.M., and it was noted the next scheduled meeting is October 17, 2008 at 10:00 A.M. in the C/SAC, 3<sup>rd</sup> Floor West Conference Room.