



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

Community Development Division

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MEMORANDUM

TO: Legal and Finance Committee

FROM: Barbara Garcia, Community Development Specialist

DATE: September 10, 2008

RE: **Council Approval and Authorization for Mayor and Finance Officer to Sign Contracts for Fiscal Year 2008 Community Development Block Grant Sub-recipients**

Staff is seeking City Council approval of, and authorization for the Mayor and Finance Officer to sign the attached FY 2008 Community Development Block Grant (CDBG) contract for Consumer Credit Counseling Services of the Black Hills (CCCS). Allocations for these agencies' activities were previously approved by the City Council in the FY 2008 Annual Action Plan.

The FY 2008 CDBG funds will be utilized by these non-profit organizations to provide client services and affordable housing for low-income persons and families within the corporate limits of Rapid City.

In order to establish accounts for the Sub-recipients, the City needs to execute two copies of the Sub-recipient CDBG contracts. Contracts for housing projects have been changed this year to include a requirement for agencies to file appropriate liens for the full recovery of CDBG assistance funds so that funds may be used to assist additional qualifying people in the future.

Staff Recommendation is for City Council approval of, and authorization for the Mayor and Finance Officer to sign two copies of the Community Development Block Grant Subrecipient Contracts for FY 2008 for Consumer Credit Counseling Services of the Black Hills (CCCS).