



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724



*Rapid City Beautification Committee*

## MEMORANDUM

TO: City Council  
Legal and Finance Committee

FROM: Jim White, Chairman  
Rapid City Beautification Committee

DATE: July 17, 2008

RE: Gwendolyn L. Stearns Foundation grant

The Rapid City Beautification Committee is requesting permission to apply for a grant from the Gwendolyn L. Stearns Foundation in the amount of \$25,000. This grant will require no matching funds.

The Committee is requesting the funds to be used for purchasing plant materials to be placed in various City Parks and other areas in concert with the Rapid City Parks and Recreation Department. The funds would be used to replace and add shade trees and shrubs to City Parks and other areas within Rapid City.

**Recommendation: The Beautification Committee recommends approval of the request to submit a Gwendolyn L. Stearns Foundation grant for \$25,000.**



EQUAL HOUSING  
OPPORTUNITY

EQUAL OPPORTUNITY EMPLOYER

# Gwendolyn L. Stearns Foundation

## Application for Funding

Your organization has been selected by the Board of Directors of the Gwen Stearns Foundation to apply for a 2007 grant.

Please complete the following. A final decision on your request will be made in the fall of 2007.

Date of Application: **7-13-2008**                      Organization Tax ID Number: **N/A**

Name of Organization: **Rapid City Beautification Committee**

Address: **300 6<sup>th</sup> Street – C/SAC Building**

City: **Rapid City**                      State: **South Dakota**                      Zip Code: **57701**

Telephone: **605 394-4120**                      Fax:

Primary Contact: **Jim White**                      Title: **Committee Chairman**

Telephone: **605 394-4033 / 341-4412**                      Fax: **341-4412**

### Organization Information

Brief history/purpose of your organization (Mission Statement):

**See attached Mission statement within the By-laws.**

Geographic area served: (Projects outside of Rapid City will not be considered))

**See attached "Mayor's Beautification Committee – Prioritized Project List"**

If your organization operates from multiple locations, please provide the address for the location where the requested funds will be used:

**N/A**

**Purpose of Grant request:**

**To beautify the City area including the business district and downtown areas.**

**GRANT PLAN:** Granted funds will solely be used to plant trees, shrubs, and vegetation in parks and areas deemed appropriate by our Committee and in concert with the City Parks & Rec Department. We intend to also provide planting materials for a short section of Mt. Rushmore Road between Omaha Street and St Joseph Street once adequate infrastructure is available to ensure the survivability of the plantings. The Rapid City Downtown Association has met with our committee asking for this assistance and the committee feels it is a good fit. Presently, this tourist funnel area has little of no vegetation whatsoever.

This grant will augment last year's grant with adding additional trees and vegetation in the downtown areas.

The City Parks & Rec Department is over-seeing these plantings. We simply did not have the necessary funds to do an adequate job or adding and replacing trees and vegetation and wish to continue this effort with this grant.

This committee has always appreciated the Gwendolyn Stearns Foundation support and we intend to see that these monies will be completely distributed as they were for the last grant.

**Amount requested: \$25,000**

(Note: Funding requests for building/construction will not be considered)

**Attach the Following Documents:**

- A copy of your organizations most recent tax exemption letter from the IRS.  
This committee is a volunteer committee falling under the direction of the Rapid City City Council and Mayor, therefore no IRS tax exemption letter exists for this committee.
- A list of names of your Board of Directors and Officers
- A Project budget detailing project expenses
- Copy of your Articles of Incorporation and any amendments
- A copy of your latest Form 990 files with the Internal Revenue Service



CITY OF RAPID CITY  
RAPID CITY, SOUTH DAKOTA 57701-2721

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*Rapid City Beautification Committee*

**Board of Directors**

The Mayor and City Council  
Growth Management Department

**Committee Officers**

Jim L. White, Chairperson  
Martin Busch, Vice-Chairperson

**Committee Members**

Jacque Allen, member  
Duane Baumgartner, member  
Martin Busch, member  
Cathy Calhoun, member  
Steve Doshier, member  
Craig Grotenhouse, member  
Jim Hansen, member  
Patricia Pummel, member  
Suzanne Wilson, member  
Jim McReynolds, member

**City of Rapid City Liaison Members**

Karen Bulman, Growth Management Department  
Patricia Pummel, Code Enforcement  
Rod Johnson, City Engineering  
Lon Vandeusen, Parks & Recreation  
Karen Olson, City Council Representative

**State Department of Transportation Liaison**

Joel Jundt, DOT Engineer (a new replacement will be appointed)



**EQUAL OPPORTUNITY EMPLOYER**

CITY OF RAPID CITY  
Bylaws  
Rapid City Beautification Committee

October 2001

**MISSION STATEMENT:** *It is the mission of the City of Rapid City Beautification Committee to develop and implement beautification projects and policies, to discuss pertinent issues, and to encourage public and private beautification activities in Rapid City.*

1. The City of Rapid City Beautification Committee shall consist of twelve (12) voting members recommended for appointment by the Mayor and approved for appointment by the City Council.
2. The Beautification Committee shall have one regularly-scheduled monthly meeting. Additional meetings may be called by the Chairperson as deemed necessary. Beautification Committee meetings are open to the public.
3. Members shall be limited to a three-year term, however, the Mayor can re-appoint members to additional terms. The terms of the initial members shall be staggered in order to ensure continuity in membership.
4. A chairperson and vice-chairperson will be elected by the Committee at the December meeting every year. The chairperson and vice-chairperson shall be elected from the membership of the Beautification Committee. The chairperson and vice-chairperson shall serve a one-year term (January through December of the year following her/her election). The vice-chairperson shall conduct the meeting in the absence of the chairperson.
5. In addition to the full committee, ad/hoc subcommittees will be sued for major projects. A member of the full committee shall chair the ad/hoc subcommittee. Members of the ad/hoc subcommittee can include other full committee members or outside volunteers. Ad/hoc subcommittees will be created and dissolved as projects, issues and policies dictate. If an ad/hoc subcommittee has not met for one year, then such committee shall be deemed dissolved. The Beautification Committee shall maintain a list of all committee members and any active subcommittees and the members thereof.
6. City staff assistance well be available to the Rapid City Beautification Committee and its ad/hoc subcommittees. The City Planning Department will continue to provide the majority of this support, however, support form other City departments such as the Public Works department, Parks Division, Building Inspections Division, and Community Development Department will also be available. Staff shall serve as ex-officio non-voting members.
7. The Mayor may recommend for appointment a City Council member to serve as a liaison to the Committee. They City Council shall confirm any such appointment made by the Mayor. City Council liaisons shall not have voting authority.

8. The Chairperson shall have the discretion to recommend to the Mayor that a member be replaced after he/she has missed three consecutive regular monthly meetings.
9. The Beautification Committee shall maintain a list of priority projects and issues which shall serve as the official work program from which the Committee will operate. The projects and issues lists shall be updated by the Committee annually.
10. The Beautification Committee shall prepare an annual report for presentation to the City Council. The annual report shall provide an update of the current status, accomplishments, and future direction of the Committee.
11. In conducting their meetings, and unless otherwise noted in the Committee Bylaws, the Beautification Committee shall follow *Robert's Rules of Order*.



CITY OF RAPID CITY  
RAPID CITY, SOUTH DAKOTA 57701-2721

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*Rapid City Beautification Committee*

Rapid City Beautification Committee  
(formerly known as the Mayor's Beautification Committee)

PRIORITIZED PROJECT LIST

- 1 Beautification of St. Joe and Main Streets from W Blvd to E Blvd – *in progress*
- 2 Canyon Lake Drive and Sheridan Lake Road baseball field areas beautification – *in progress*
- 3 West Memorial Park Master Plan<sup>①</sup> / Landscape Design
- 4 Mt. Rushmore Road landscape Master Plan<sup>②</sup> (Kansas City to Cathedral)
- 5 Kansas City Street area reconstruction and beautification – *completed*
- 6 Mt. Rushmore Road Street Trees (Omaha Street to Kansas City Street)
- 7 I-90 East Welcome Sign
- 8 Omaha Street landscaping (north side of Omaha Street from East Boulevard to Omaha Street bridge)
- 9 Exit 61 Bridge Project beautification
- 10 East Boulevard Corridor – in design stage
- 11 West Chicago Street Lighting Project – just completed
- 12 East Main Street Landscape Master Plan<sup>③</sup> (Steele Street to Minnesota Avenue)

FOOTNOTES

*Prioritized Targeted Areas within the Gwendolyn L. Stearns Funding - 2005*

- #1 Targeted for Gwendolyn L. Stearns Grant in progress  
#2 Targeted for Gwendolyn L. Stearns Grant in progress

*MASTER PLANS IN EXISTENCE WITHIN THE CITY DEPARTMENT*

- ① West Memorial Park<sup>A</sup> Master Plan – plans by the City's Engineering Department  
② Mt. Rushmore Road landscape Master Plan - East Main Street Landscape Master Plan  
③ East Main Street Landscape Master Plan - plans by the City's Engineering Department

<sup>A</sup> West Memorial Park is located on the north east corner of I-190 & West Boulevard adjacent to the Lower Turn around and CHS tennis courts