



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

## COMMUNITY DEVELOPMENT DIVISION

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### MEMORANDUM

TO: Legal and Finance Committee

FROM: Barbara Garcia, Community Development Specialist

DATE: July 2, 2008

RE: Council Approval For Code Enforcement To Pay 100% Of The Cost Of A New Copy Machine And Then Receive A Supplemental Appropriation For 50% Of The Cost From Community Development Division.

Staff is seeking City Council approval for Code Enforcement to purchase a new copier to be used by Code Enforcement, Community Development and ACE, and then receive a supplemental appropriation from Community Development Division for 50% of the cost.

The current copier will be used as a trade-in on the new machine.

**Staff Recommendation is for the City Council to approve the purchase of a new copier by Code Enforcement, using the existing machine as a trade-in, and a supplemental appropriation from Community Development Division for 50% of the cost of the machine.**



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