



CITY OF RAPID CITY

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MEMORANDUM

TO: Legal and Finance Committee, City Council

FROM: Dale Tech PE/LS, City Engineer

SUBJECT: Subdivision Signage and Striping recommendation by the Council Development Committee, item # LF061108-03

DATE: June 25, 2008

At the June 3, 2008 Council Development Committee meeting, a recommendation to the City Council to adopt a process to make City staff responsible for the construction and installation of signage and striping in the public right of way required for subdivisions with the developers responsible for all costs was passed unanimously.

At a minimum, one additional FTE will be required to perform the subdivision signing and striping. The FTE will require a truck equipped to install the signs and a machine to do the striping. The estimated cost for the truck and striping machine is \$75,000 and annual costs for the FTE with full benefits are \$38,526-\$41,502.

The materials cost to the Developer is anticipated to be nearly the same if the signs are installed by the City or a private sign company.

It is estimated that approximately 500 signs and 2,000 feet of striping will be installed annually. The estimated billing rates per sign and lineal feet of striping is anticipated to be \$230.00 and \$4.00 respectively.

It appears that the City of Rapid City could provide the service with the addition of an FTE. Providing the additional service with existing staff will likely cause a strain on current workloads.



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