

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES  
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room  
April 18, 2008

Finance Officer Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Karen Olson and Lloyd LaCroix; and City staff: Development Services Coordinator Bob Dominicak (proxy); Parks and Recreation Director Jerry Cole, and Project Manager Dan Coon (proxy). Others present included: Mayor Alan Hanks, Project Manager Rod Johnson, Accountant Tracy Davis and Administrative Coordinator Jackie Gerry.

Dominicak moved, second by LaCroix and carried to **approve the minutes** for March 28, 2008.

A brief review of the **Financial Reports** for March, 2008 indicates little activity for the month. Attention was drawn to the negative balance in the Contingency Fund, and it was indicated that this negative balance is due to the Colonial Motel judgment.

Coon reviewed the Capital Plan for **Streets, Drainage, MIP Projects for April, 2008**, and explained that adjustments are being made to the Five-Year Streets, Drainage, MIP Plan. He indicated that bids received for recent project lettings are favorable as the bids have come in under budget. A brief review of the Capital Plan Summary indicates a positive cash flow. Olson moved, second by LaCroix and carried to approve the Capital Plan for Streets, Drainage, MIP Projects for April, 2008.

Olson moved, second by LaCroix and carried to continue the **Visitor Information Center roof repair** to the May 16, 2008 Capital Improvements Program Committee meeting.

A follow-up report on the **Colonial Motel settlement** was given, indicating that the South Dakota Department of Transportation would not consider this judgment eligible for reimbursement because there is no appraised value, no condemnation, and because it is not a pre-approved expenditure.

The Department of Parks and Recreation received requests for funding from the **Sports Facility Partnership Fund**. The Parks and Recreation Advisory Board reviewed twelve requests using approved criteria to rate the requests. The application submitted by the YMCA for LaCroix Links rain gutter replacement is not approved because this is a maintenance project and not a capital expenditure. The application from the Church Softball League was withdrawn because they could only provide funding for one-half of the fence replacement project. The P&R Advisory Board is recommending approval of the following 2008 Sport Facility Partnership Fund Grant Applications totaling \$50,519.35: Rapid City Softball retaining wall - \$12,436.25; Rapid City Softball sidewalk - \$12,244.92; Soccer Rapid City Minnesota Street field fence - \$1,060; Soccer Rapid City Star of the West field - \$3,850; ASA Softball electrical wiring - \$587.50; ASA Softball batting shed improvements - \$2,568.31; ASA Softball retaining wall - \$4,065; Harney Little League field

improvement - \$7,300; YMCA LaCroix Links garage addition - \$2,246.62; and Post 320 stadium upgrades - \$4,160.75. LaCroix moved, second by Olson and carried to approve the recommendations.

In reviewing the **CIP Cash Flow Analysis** spreadsheet, as revised, it is indicated that the adjustments in revenue reflect the best guess on when repayments will be received for Red Rock TID 32, Sheridan Lake Road sewer and Hwy 79 sewer. These adjustments are made because there is not much in the way of development in these areas. The spreadsheet also includes the allocation of \$500,000 for the Information Technology upgrades. Adding the \$500,000 for the IT projects reduces the fund balance to \$1,035,570 in the year 2010. Finance Officer Preston indicated his comfort with this level of fund balance. (We always consider the lowest fund balance when making adjustments to the spreadsheet.) The indication is that the loan for the IT Upgrades will be reimbursed from proceeds of any sale of City-owned property. Olson moved, second by Dominicak and carried to approve the CIP Cash Flow Analysis spreadsheet as revised.

Revisions to the **Government Buildings Five-Year Plan** spreadsheet included allocating \$5,000 from the Retaining Wall to the Milo Barber Transportation Center for FY 2008 and the Roof Replacement carryover from FY2007 to FY2008 in the amount of \$33,000. The proposed budget for FY 2008 is \$1,883,530, plus \$116,000 from Contingency and \$976,958 in carry-over from FY 2007 for a total budget amount of \$2,956,488 that is available for programmed projects for FY2008. Committee members were reminded that there is no identified funding source for the Visitor Information Center roof repair; and \$50,000 is needed to address the drainage and sidewalk repairs. Discussion ensued regarding the O&M costs of this facility. LaCroix moved, second by Olson and carried to approve the Government Buildings Five-Year Plan as revised.

There being no further business, the meeting adjourned at 10:30 A.M.; and it was noted the next scheduled meeting is May 16, 2008 at 10:00 A.M. in the C/SAC, 3rd Floor West Conference Room.