



CITY OF RAPID CITY

Growth Management Department
300 Sixth Street
Rapid City, South Dakota 57701-5035

MEMORANDUM

TO: Legal & Finance Committee

FROM: Marcia Elkins, ^{me} Director
Growth Management Department

DATE: February 13, 2008

RE: ICC International Codes Training, Denver, CO

Staff requests City Council approval of the amended travel request for Charles Janson, Code Consultant and Mark Brodrick, Building Inspector II, to attend the ICC International Codes Training seminar. The initial travel request approved by City Council on January 7, 2008 included Charles Janson, Code Consultant and Bernie Hall, Chief Electric Inspector. The majority of the electrical classes selected by Hall are no longer available and staff is requesting to substitute Mark Brodrick, Building Inspector II for Bernie Hall. There is no change to the total cost of the requested travel.

The purpose of the seminar is to provide continuing education to the Development Service Center staff and to help comply with the educational requirement of the Insurance Services Organization (I.S.O.). Participants will earn 3.5 Continuing Education Units for the five-day seminar.

The cost of travel is estimated at \$2,135.00 and includes the following expenses:

\$310.00	transportation costs
\$325.00	Meals (3/2/08-3/7/08)
\$800.00	Lodging (double occupancy)
\$650.00	Registration
<u>\$50.00</u>	Parking fees
\$2,135.00	Total Travel Estimate

Staff Recommendation: Staff recommends approval of the amended travel request for Charles Janson, Code Consultant and Mark Brodrick, Building Inspector II to attend the ICC International Codes Training seminar in Denver, Colorado, March 3-7, 2008 (travel dates March 2-7, 2008) in an estimated amount of \$2,135.00.



EQUAL HOUSING
OPPORTUNITY

EQUAL OPPORTUNITY EMPLOYER

CITY OF RAPID CITY
TRAVEL REQUEST

AMENDED

Person requesting travel Charles Janson Department Growth Management

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

Colorado Chapter Educational Institute - International Codes Training

List all other City employees, if any, making the trip for the same purpose: _____
Mark Brodrick

Place of meeting or destination: Denver CO

Date of meeting March 3-7, 2008

Date trip to begin 3-2-08 Date trip will end 3-7-08

Method of transportation requested city vehicle

Estimated transportation cost	\$	<u>310.00</u>
Meals		<u>325.00</u>
Lodging <u>5</u> days		<u>800.00</u>
Other costs -- description <u>parking</u>		<u>50.00</u>
<u>registration</u>		<u>650.00</u>
Total estimated cost of trip	\$	<u>2135.00</u>

Signed [Signature] Date March 2 Date 2/5/08
(person requesting travel) (Department Head)

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: _____ Date _____
Mayor

When the cost of the trip will exceed \$1,500, per event, Council approval is required.

Approved by Common Council on _____ (Date)

White copy - Mayor Yellow copy - Finance Gold copy - Department copy

Ordinance No. 5359 (No. 07RZ076), An Ordinance Amending Section 17.06 of Chapter 17 of the Rapid City Municipal Code, Rezoning the within Described Property as requested by Sperlich Consulting, Inc. for Double L Properties for a **Rezoning from Low Density Residential District to Neighborhood Commercial District** on the south 210 feet of the east 358 feet of the NE1/4 of the SW1/4, less Lot H-1 located in the NE1/4 of the SW1/4, Section 10, T1N, R7E, BHM, Pennington County, South Dakota, located at 2935 Sheridan Lake Road was introduced. Hadcock moved, second by Johnson that Ordinance No. 5359 be placed upon its first reading and the title was fully and distinctly read and second reading set for Tuesday, January 22, 2008. Motion carried with Alderman Olson voting NO.

Ordinance No. 5358 (No. LF121207-29), Establishing a Thirty Minute Parking Zone by Amending Section 10.44.010 of the Rapid City Municipal Code having passed first reading on December 17, 2007, Hadcock moved, second by Okrepkie that the title be read the second time. The following voted AYE: LaCroix, Johnson, Hadcock, Hurlbut, Okrepkie, Chapman, Weifenbach, Olson, Kroeger, and Kooiker; NO: None; whereupon the Mayor declared the motion passed and Ordinance No. 5358 was declared duly passed upon its second reading.

LEGAL & FINANCE COMMITTEE ITEMS

Hadcock moved, second by Chapman to (No. LF010208-22), confirm the reappointment of Steve Doshier, Duane Baumgartner and Jackie Allen to the Beautification Committee.

Substitute motion was made by Kooiker, second by Okrepkie and carried to (No. LF010208-22), confirm the reappointment of Steve Doshier, Duane Baumgartner and Jackie Allen to the Beautification Committee; (No. LF010208-23), confirm the appointment of Dave Davis and John Herr to the Rushmore Plaza Civic Center Board; (No. LF010208-24), confirm the reappointment of Dan Senftner, Duane Baumgartner and Michel Bender to the Historic Preservation Commission; (No. LF010208-25), confirm the appointment of Dr. David Sleman, Fred Tully, Chuck Parkinson, Neal Larson, Ruth Brennan and Ivy Allard to the Journey Museum Board; (No. LF010208-26), confirm the reappointment of Brenda French, Charles Henrie, Dale Landis, Jim Schamber, Karen Masee, Kathy Ertel, Lynn Von Wald, Mark Kjellerson, and Fern Johnson to the Mayor's Committee on Disabilities; and (No. LF010208-27), confirm the reappointment of Daniel Wegner and Sean Casey to the Sign Contractor Board.

Hadcock moved, second by Johnson and carried to (No. LF010208-07A), authorize the Mayor and Finance Officer to sign Contract with Air Methods for Medical Transport.

Hadcock moved, second by Okrepkie and carried to (No. LF010208-09), approve Travel Request for Charles Janson, Code Consultant and Bernie Hall, Chief Electric Inspector to attend the ICC International Codes Training seminar in Denver Colorado March 3-7, 2008 (travel dates March 2-7, 2008) in an approximate amount of \$2,135.00.

Hadcock moved, second by Okrepkie and carried to (No. LF010208-29), approve the recommendation from the Annexation Subcommittee to request staff to work toward the annexation of the wholly surrounded areas of the City, initially by sending letters to the affected property owners and holding a public meeting to discuss voluntary annexation.

Hadcock moved, second by Chapman and carried to (No. LF010208-30), authorize the Mayor and Finance Officer to sign Contract with Rapid City Professional Hockey, LLC.