



CITY OF RAPID CITY

Growth Management Department

300 Sixth Street

Rapid City, South Dakota 57701-5035

MEMORANDUM

TO: Legal & Finance Committee

FROM: Marcia Elkins, Director
Growth Management Department

DATE: October 31, 2007

RE: Authorization to Purchase Vehicle from State of South Dakota Contract List

The Growth Management Department requests authorization to purchase two (2) Dodge Dakota Compact 4x4 Crew Cab Pickup vehicles from the State of South Dakota Contract list. The Advertising Authority and specification sheet for the requested vehicle is attached for your review. These vehicles will be utilized by Building Inspections and Development Services for field inspections.

1037	Engine, 3.7 Liter V6	
2040	Transmission, Automatic	
4020	Radio, AM/FM	
A5100	Air Conditioning	
B5310	Bumpers Std. Front & Rear	
F5110	Floor Covering, Rubber	
H5110	Heater, Engine Block, Manufacturers Standard.	
H5520	Hubs, Automatic Locking	
L5235.2	Load Capacity, 1200 LB	
M5246	Measurement, Wheel Base 122" Minimum	
M5340	Mirrors, 5" X 7" Right & Left Outside	
S5120	Seats, Cloth, Bucket	
T5595	Tire, Spare	
W5310	Wipers, Multiple Speed	
Factory Freight		
Delivery Date 90-120	Base Cost	\$17,124
3032	Brakes – ABS Side Air Bags	\$690
4025	Radio, AM/FM CD	STD
B5320	Bumper, Rear Step	\$250



EQUAL HOUSING
OPPORTUNITY

EQUAL OPPORTUNITY EMPLOYER

C5310	Cruise Control, Tilt SXT PKG	\$1,539
D5350	Door, 3rd Rear	STD
D5355	Door, 4th Rear	STD
F5115	Floor Covering, Carpet/Mats	\$60
T5522	Tires, Mud and Snow Mfg. Std. (5)	\$345
S5300	Spray on Bed Liner	\$450
T5596	Tire, Full Size Spare	STD
	Delivery	\$190
Total Cost	Per Unit	\$20,648
Total Cost	Two (2) Units	\$41,296

Total funding for the purchase of the above vehicles will be provided from the FY-2007 Development Service Budget #204 budget, Line Item 4360.

STAFF RECOMMENDATION: Staff recommends that the Growth Management Department be authorized to purchase two (2) Dodge Dakota Compact 4x4 Crew Cab Pickup Trucks from Wegner Auto Co., Pierre, South Dakota from the State of South Dakota Contract #15272 in an amount not to exceed \$41,296.

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: State Contract #070-42ACD2

II. PROJECT NAME: Vehicle Purchase

III. Project/Item(s) Description:

Two (2) Dodge Dakota Compact 4x4 Crew Cab Pickup Truck

IV. BID LETTING DATE: Equipment Purchase from State Contract

V. (IF APPLICABLE) Grant No.:

Funding Source: Development Services #204

Estimated Completion Date:

Estimated Grant Receipt Date:

VI. ESTIMATED COST OF PROJECT/ITEM(S)

\$41,296

VII. BASIS OF PAYMENT

Assessed

Single Payment

X

Non-Assessed

Partial Payment

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	0101			
Department	0204			
Line Item	4360	\$41,296		

X. DEPARTMENT/DIVISION: Growth Management Department –Development Services Division

Project Manager: Marcia Elkins

Date _____

Date _____

DEPARTMENT/DIVISION MANAGER Signature

Date _____

GROWTH MANAGEMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	Investment Desk
	10/17/07	ME	✓		Public Works
					Engineering
					Project Manager

CONTRACTORS

BILLION AUTO CENTER

PO BOX 459
Salem, SD 57058
Contact: Dave Niebuhr
Phone: 605-361-1919
Fax: 605-362-3493
dave.niebuhr@billionauto.com
Vendor #202048280-02
CONTRACT #15268

LAMB CHEVROLET

100 S. Highway 83 PO Box 27
Onida, SD 57564-0027
Contact: Dan Lamb

Phone: 605-258-2661
Fax: 605-258-2322
lambchev@sbtc.net

Vendor #460364799
CONTRACT #15270

WEGNER AUTO CO.

330 E. Sioux
Pierre, SD 57501-0339
Contact: Don Gordon
Phone: 605-224-9900 800-658-2277
Fax: 605-224-1659
dong@wegnerauto.com
Vendor #460282728
CONTRACT #15272

BECK MOTORS

PO Box 729
Pierre, SD 57501-0729
Contact: Trace K. Beck
Phone: 605-224-5912
Fax: 605-224-5925
Trace.beck@beckmtr.com
Vendor #460308248
CONTRACT #15274

LAMB MOTOR CO.

PO Box 48
Onida, SD 57564-0048
Contact: Joey Lamb
Phone: 605-258-2627
Fax: 605-258-2279
lambmotor@venturecomm.net
Vendor #460457556
CONTRACT #15269

MURDO FORD

PO Box 186
Murdo, SD 57559
Contact: Gary Chase
Cell: 605-280-6330 Ph 945-2277
Fx 945-2244
Phone: 605-669-2391 (Murdo)
Fax: 605-669-2784 (Murdo)
sales@chaseautoconnection.com
murdoford@gwtc.net (Murdo)
Vendor #460349583
CONTRACT #15271

BOYER FORD

2101 East Benson Road
Sioux Falls, SD 57104
Contact: Bruce Mutschler
Phone: 605-336-6100
Fax: 605-334-4855
bmutschler@boyertrucks.com
Vendor #460444062
CONTRACT #15273

MOTOR VEHICLES

GENERAL SPECIFICATIONS:

SELLING DEALER – Prior to delivery, the selling dealer will notify the pre-delivery dealer and the ordering agency of the date the vehicle(s) will arrive at the shipping destination. The dealer will also furnish to the ordering agency the statement of origin and application for title. Invoices must be prepared in duplicate and furnished in accordance with the information shown on the purchase order. The dealer must furnish a paper plate license for each new car. Vehicle being bid must be new and the latest production model with all standard equipment and as specified below and all safety equipment required by Federal and State laws or advertised as standard equipment.

Dealer decals will not be allowed on vehicles purchased by the State of South Dakota.

The selling dealer will notify and make arrangements with the pre-delivery dealer for all equipment that is not of standard manufacture (spot-lights and trailer hitches) to be installed by the pre-delivery dealer.

All vehicles in above referenced classes will be delivered via transport truck to the dealership. The selling dealer or pre-delivery dealer will be responsible for delivery of units to the receiving agency. The selling dealer may pre-deliver the units without the use of a pre-delivery dealer.

The pre-delivery dealer or selling dealer will perform a pre-delivery inspection check list and an odometer certificate for each vehicle. Pre-delivery does not include front-end alignment except as provided on the check list.

The pre-delivery dealer or selling dealer will be required to provide a minimum of 5 gallons of fuel for each vehicle at the time of delivery at the specified delivery location. All fuel costs are to be allowed under the terms of the contract. The pre-delivery dealer or selling dealer will notify the ordering agency and deliver the vehicle to the agency destination.

Arrangements for any pre-delivery charges will be made between the selling dealer and the pre-delivery dealer. Any such charges will be included in the bid price of the vehicle. No additional charges will be authorized.

Warranty documents must be completed by the pre-delivery dealer. The pre-delivery dealer must notify the State Agency, and location on manufacturer's warranty record, to assure that defect or "call back" notices will be mailed to the agency where vehicles are domiciled.

Manufacturer authorized warranty repair stations must be available within seventy-five (75) miles of every city listed in the delivery schedule of this proposal. Warranty repair stations must have the proper facilities, special tools, and properly trained personnel to perform the maintenance. The South Dakota Office of Procurement Management has determined that the following motor vehicle manufacturers currently meet this requirement: Daimler Chrysler; Plymouth; Dodge; Buick; Cadillac; Chevrolet; GMC; Oldsmobile; Pontiac; Ford; Lincoln; and Mercury. By signing this document, the bidder verifies that it meets this requirement.

The bidder may be required to provide a list of locations within South Dakota from which warranty work will be administered.

A purchase order(s) will be issued to the selling dealer for vehicles delivered to their location. Invoices in duplicate for pre-delivery service will be furnished in accordance with information shown on the purchase order.

Vendor notes:

If a vehicle or vehicle class is bid that has the availability of an E-85 Flex Fuel engine it is required to be listed as Standard or an Option. If it is listed as an Option the cost difference Must be listed. "Contact Dealer for Pricing" will not be accepted.

(BR & BS) Class vans must have as STD or Option a Stability Enhancement System to assist driver in control of the unit during difficult driving conditions.

All towing packages to include the receiving hitch, wiring harness and plug.

All Cab Chassis vehicles must be true cab chassis, the State will not award a box delete option as a cab chassis.

All vehicles to have the following unless otherwise specified:

Battery: MFG. Standard
Paint: MFG. Standard Color
Upholstery: MFG. Standard
Air Bag: Driver Side or Passive Restraints

1. All units on this formal solicitation are to be bid and delivered in accordance with specifications and procedures outlined for 2008 model year vehicles.
2. All units in classes are F.O.B. destination. All other specifications are hereby made a part of this formal solicitation.
3. Please list the MAKE, MODEL AND DELIVERY DATE offered for each item. Unless otherwise specified, all equipment and accessories are to be factory engineered and installed.
4. All wheel rims shall be standard to permit use of tubeless or tube type tires unless specified otherwise.
5. All interiors shall be in harmonizing colors with black vinyl not acceptable.
6. All air-conditioned units must have tinted glass in all windows.
7. All interior floor areas manufacturers standard or as specified. Trunk areas will be covered.
8. All Highway Patrol cars shall be bid F.O.B. destination Pierre, SD. The selling dealer may option to pre-deliver vehicles.
9. Dealer decals will not be allowed on State purchased vehicles. If the dealer does install a decal, the dealer shall assume the responsibility of removing the decal, filling the holes and repainting the damaged area.
10. No deliveries will be accepted after 3:00 PM Central Time. Color and Vin Number are to be provided on all vehicles at least 7 – 10 days prior to actual delivery.
11. **PAYMENT:** The State of South Dakota will issue a warrant for payment of the vehicle(s) within 45 days from the date of delivery and acceptance of the vehicle by a State Agency. If the vehicle has a deficiency and does not meet specifications, payment will be held up until the deficiency is corrected.

AGENCY RESPONSIBILITIES

Three (3) State of South Dakota check lists will be provided to the ordering agency for each unit.

One completed copy will be retained by the pre-delivery dealer to attach to the invoice as proof of inspection.

One copy (pink copy) will remain with the vehicle in the glove box. This copy will be sent to John DeLoache, Fleet Management, Motor Pool.

One copy will be forwarded to ordering agency for their files.

RE-CHECK OF PRE-DELIVERY INSPECTION:

Agencies will be allowed to return the vehicle to the pre-delivery dealer for a re-check according to the pre-delivery check list.

Agency personnel will note all deficiencies that require correction on the check list. Deficiencies not checked WILL NOT be corrected.

Agencies must have the unit in service for 500 miles, or 10 days, before returning the unit for deficiency correction. No charges will be made by the pre-delivery dealer for any check list corrections, however, do not expect this service to continue beyond the number of days specified. Any correction of check list deficiencies after 20 days will be at agency expense.

Freight Rates:

Freight from dealership to one of the locations (towns) listed below.

If the destination is other than the town listed, the State will choose the closest city.

FREIGHT CHARGE:

DELIVERY	BECK	BILLION	BOYER	LAMB CHEV	LAMB FORD	MURDO	WEGNER
DELIVERY							
PIERRE	0	175	199	10	20	25	0
CUSTER	150	425	356	140	140	140	220
RAPID	130	380	329	120	120	120	190
ABDN	130	175	202	120	120	120	190
WTN	140	135	109	135	130	150	210
BRKGS	140	128	66	120	115	120	205
S FALLS	130	50	25	110	100	100	210
MITCHELL	130	50	80	140	75	70	190
VERM	150	135	71	90	145	150	220
CHAMB	80	135	139	100	50	50	140
HURON	80	127	127	95	75	75	140
MOB	100	380	282	130	100	100	190
SPEAR	120	455	359	100	130	130	200
REDFIELD	110	150	171	140	100	100	180
YANKTON	140	90	86	140	120	120	210

2008 STATE OF SOUTH DAKOTA VEHICLE SPECIFICATION

36. CLASS CD TRUCK COMPACT 4 X 4 CREW CAB 122 INCH WB MIN

COMMODITY CODE: 070-42ACD2 **SPLIT AWARD**

WEGNER AUTO CO.
CONTRACT #15272
DODGE DAKOTA

1037 Engine, 3.7 Liter V6
 2040 Transmission, Automatic
 4020 Radio, AM/FM
 A5100 Air Conditioning
 B5310 Bumpers Std. Front & Rear
 F5110 Floor Covering, Rubber
 H5110 Heater, Engine Block, Manufacturers Standard.
 H5520 Hubs, Automatic Locking
 L5235.2 Load Capacity, 1200 LB
 M5246 Measurement, Wheel Base 122" Minimum
 M5340 Mirrors, 5" X 7" Right & Left Outside
 S5120 Seats, Cloth, Bucket
 T5595 Tire, Spare
 W5310 Wipers, Multiple Speed
 Factory Freight

Delivery Date 90-120 Base Cost \$17124

2011	Transmission, 6 Speed Manual	(-490)	
3032	Brakes – ABS Side Air Bags	\$690	
4025	Radio, AM/FM CD	STD	
B5320	Bumper, Rear Step		\$250
C5310	Cruise Control, Tilt SXT PKG	\$1539	
D5350	Door, 3 rd Rear	STD	
D5355	Door, 4 th Rear	STD	
F5115	Floor Covering, Carpet/Mats	\$60	
T5522	Tires, Mud and Snow Mfg. Std. (5)		\$345
S5300	Spray on Bed Liner	\$450	
T5596	Tire, Full Size Spare	STD	
E85	FLEX FUEL 4.7 V8 Pkg Upgrade	\$2886	

AWARDED CITIES:

Pierre	Brookings	Huron
Custer	Sioux Falls	Mobridge
Rapid City	Mitchell	Spearfish
Aberdeen	Vermillion	Redfield
Watertown	Chamberlain	Yankton