

CAPITAL IMPROVEMENTS PROGRAM MINUTES
C/SAC -- 3RD FLOOR, WEST CONFERENCE ROOM

AUGUST 17, 2007

Finance Officer Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Sam Kooiker, Lloyd LaCroix, and Malcom Chapman; Planning Commission member Mike Derby; and City staff: Growth Management Director Marcia Elkins, Public Works Director Dirk Jablonski, and Parks & Recreation Director Jerry Cole. Others present included: City Engineer Robert Ellis (proxy), Project Manager Dan Coon, and Administrative Coordinator Jackie Gerry.

Ellis moved, second by Chapman and carried to approve the **minutes for July 20, 2007**.

Preston presented the **Financial Reports for July, 2007** and indicated that there is little activity and noted the remaining contingency balance.

Coon reviewed the **Capital Plan for Streets, Drainage, MIP Projects for August, 2007** reporting an increase in the Clark Street Sanitary Sewer Extension project to reflect the final project cost; additional cost for banner pole design under the Downtown Area Improvement Project; an increase in the Wonderland and Fall Drive Street & Utilities Reconstruction project to reflect pending Change Order No. 1; an increase in the Knollwood Outfall, Elements 2 & 20 for a preliminary upstream engineering study; and, an increase in the Miscellaneous Improvement Projects (MIP) to reflect the final 2006 costs. Coon noted that there are no proposed changes in the 2008 – 2012 Summary and a positive cash balance in the Capital Plan Summary. Kooiker moved, second by Chapman to approve the Capital Plan for Streets, Drainage, MIP Projects for August, 2007. Alderman Kooiker asked that 100 Block of Saint Charles Street and Lincoln be considered for a future project. Motion carried.

Kooiker moved, second by Chapman and carried to continue the **City / School board room podium remodel** to make ADA accessible; and funding request in the amount of \$2,300 from Contingency to the September 21, 2007 Capital Improvement Committee meeting.

Ellis addressed the **Knollwood Drainage Improvement Project** indicating members of the Council expressed an interest in accelerating this project in order to address some stormwater issues on the 100 block of Cambell Street. He reminded the Committee members that the South Dakota Department of Transportation will fund fifty percent of the drainage improvements along the right-of-way at Cambell Street and Hwy 44. Ellis reported visiting with the SDDOT about accelerating this project and the SDDOT has requested a preliminary design report with probable costs. He explained that an amendment to an existing agreement with FMG Engineering was negotiated and he expects Council action to approve. Upon submitting a preliminary design report, the SDDOT may need four weeks to review the report. Kooiker moved, second by Chapman and carried to continue this issues to the January 18, 2008 Capital Improvement Committee meeting.

Ellis reported that the South Dakota Department of Transportation has a **project to improve Elk Vale Road north of Interstate 90**; that includes widening and concrete paving of three lanes. Ellis indicated receiving a request from two adjacent developers, located on either side of Elk Vale Road and north of the SDDOT improvements, asking the City to improve an additional

1,000 feet. Ellis explained that the City Limits extends to the center of the roadway on Elk Vale Road; and from the center east is located in the township of Box Elder. He indicated that the City could do a mill and overlay from the paved road to Seger Drive; but the developers' request is for a paved, three-lane roadway. Ellis indicated that the two developers are willing to contribute \$100,000 each toward a project estimated to cost \$340,000 that does not include the design cost. He explained that the SDDOT is willing to include this roadway section in their existing project; but the City will need to identify a funding source for the remaining \$140,000. Ellis indicated visiting with Box Elder officials, who may be interested only if the City is willing to participate. Alderman Kooiker questioned the need for the project and suggested this project should be weighed against the many other needs of the City. Elkins addressed the increased development in this area, pointed out the residential developments and commercial developments along Mall Drive. Elkins indicated that the timeframe of these developments is a 1 to 5 year period; and suggested the City should take advantage of the SDDOT's project. She indicated that there is a potential of a tax increment district in this area, but the area east of Elk Vale Road will not be included because it is out of the jurisdiction of Rapid City. Jablonski suggested the City take advantage of Box Elder's interest. Responding to a question from Alderman Kooiker, Ellis indicated that the City would need to negotiate an agreement with Box Elder on the roadway maintenance. Chapman moved, second by LaCroix to direct staff to continue their assessment of the road improvement; and to discuss the City's interest with Box Elder. Elkins urged the Committee members to seriously consider the developers' request so that staff might move forward in a productive manner. Substitute motion was made by Kooiker, second by Chapman to continue this issue to the September 21, 2007 Capital Improvement Committee meeting in order to get more information from the developers; whereupon Elkins questioned what more information is to be gathered. Alderman Kooiker asked for a formal, written request from interested parties, along with the parameters and justification of the project. Elkins suggested that this is an opportunity to partnership with developers and the State; and to take advantage of funds from the developers and an existing SDDOT project. With the consent of the members, Alderman Kooiker withdrew his substitute motion. Substitute motion was made by Chapman, second by Kooiker to ask that the request come forward in a formal written request to the City. Motion carried.

Cole addressed the **Parks and Recreation Five-Year Plan** update explaining that with the completion of the skateboard parks for east and west Rapid City, the Parks and Recreation Advisory Board adjusted the plan using the remaining project monies, totaling \$23,674, to fund the Parkview South Master Plan. In addition, \$140,000 was reallocated from the Braeburn dog park project to fund the Parkview South Master Plan. He explained that the dog park is on hold because of private property issues. Cole indicated that originally, the Board allocated \$10,000 for the master plan, which now totals \$173,674. Responding to a question from Elkins, Cole indicated that he would begin work on the master plan before this winter. Elkins reported that the Floodplain Policy Committee met and discussed the potential of purchasing land in the Braeburn area; and suggested that it may make more sense to use the \$140,000 for the land purchase. Cole pointed out that there is \$116,000 in the Five-Year Plan for parkland acquisition. Cole reminded the members, that while the land can be acquired, there is no money to build a park on the purchased land. Kooiker moved, second by Chapman to continue this item to the September 21, 2007 Capital Improvement Committee meeting. Amendment was offered to continue this item to the October 19, 2007 Capital Improvement Committee meeting. Upon a vote being taken on the motion as amended; motion carried with Cole voting NO.

Alderman Kooiker brought forward the East Meade drainage channel indicating that a section of the channel remains unimproved and asked for an update on the status of the project. Alderman LaCroix brought forward a concern from Eric Orris, Vino 100 about a safety issue in the downtown area.

There being no further business, the meeting adjourned at 10:55 A.M.; and it was noted the next scheduled meeting is September 21, 2007 at 10:00 A.M. in the C/SAC 3rd Floor, West Conference Room.