



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

Growth Management Department

300 Sixth Street

MEMORANDUM

TO: Legal & Finance Committee

FROM: Marcia Elkins, Director
Growth Management Department

DATE: November 1, 2006

RE: Authorization to Transfer/Surplus Vehicle

The Growth Management Department requests authorization to transfer/surplus Unit #212 a 1999 GMC S-15 Sonoma 2x4 Pickup Truck (VIN #1G1CS1942XK509945) with approximately 82,400 miles. The unit is in fair condition but does require the following repairs: new seat adjustment handle, replace passenger side window molding, repair driver side door handle, replace center console/arm rest and repaint clear coat on passenger side door to prevent rusting. The unit is currently being utilized as the departmental backup vehicle, allowing staff to continue their field inspections work when their primary unit is in for servicing.

Staff would recommend that Unit #212 be made available first for transfer to other City Departments and then be surplused if not transferred to another City Department.

Unit #609, a Chevrolet S-10 4x4 pickup truck with 51,000 miles, will replace Unit #212 as the departmental backup vehicle. While this unit is in good physical condition it has experienced repeated electrical issues making it unreliable for daily inspections usage.

STAFF RECOMMENDATION: Staff recommends that the Growth Management Department be authorized to Transfer/Surplus one (1) GMC S-15 Sonoma 2x4 Pickup Truck (VIN #1G1CS1942XK509945) with the recommendation that the unit first be made available for transfer to other City Departments and then be surplused if not transferred to another City Department.



EQUAL OPPORTUNITY EMPLOYER