

**Final Evaluations**  
**Memorandum of Agreement**

LF080206-25

By this memorandum, the Rapid City Weed and Seed Program located in Rapid City, South Dakota, agrees to make payment for 'consulting evaluation services' rendered according to the following terms:

Christopher Kassin will conduct an independent, *final* assessment of the Rapid City Weed and Seed Program.

This information will be incorporated into two Evaluation Reports for two grant periods, including:

- January 2005 through June 2005
- July 2005 through September 2006

These reports will provide a summary of progress toward achieving established goals and objectives of the strategy, findings of significant results, projects developed under the award, plus constructive recommendations. Completion of the above tasks will include:

- (1) Conduct data gathering services to complete the annual Weed and Seed Evaluation. Data will include crime statistics, Weed and Seed records, mailed surveys and / or telephone and personal interviews of residents and business owners.
- (2) Submit a preliminary Draft Report by August 15, 2006, which will be reviewed by the Steering Committee for data accuracy and completeness only.
- (3) Submit a final report to the Weed and Seed Coordinator no later than September 1, 2006, that will reflect changes to the Draft Report previously submitted.

Rapid City Weed and Seed can / will provide office space, materials, telephone, and mailing expenses for direct data gathering. The Rapid City Police Department's Planning and Research Unit personnel will be available to give advisory assistance throughout the study.

Compensation for the Final Evaluation: Upon completion and receipt of the 'Draft' Evaluation Reports from the Evaluator, and per direction of the Weed and Seed Office; the City of Rapid City will disburse the first payment of \$2,000.00. Upon completion, receipt, and acceptance of the Final Evaluation Reports; and per direction of the Weed and Seed Office, the City of Rapid City will disburse the final contracted amount of \$2,000.00.

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_  
*Rapid City Weed and Seed*

Mayor: \_\_\_\_\_ Date: \_\_\_\_\_  
**Jim Shaw, Mayor**  
**Rapid City**

Finance Officer: \_\_\_\_\_ Date: \_\_\_\_\_  
**Jim Preston, City Finance Officer**

: \_\_\_\_\_

Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_  
**Christopher Kassin**