



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

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*Mayor's Beautification Committee*

## MEMORANDUM

TO: City Council  
Legal and Finance Committee

FROM: Craig Grotenhouse, Chairman  
Rapid City Beautification Committee

DATE: July 5, 2006

RE: Gwendolyn L. Stearns Foundation grant

The Rapid City Beautification Committee is requesting permission to apply for a grant from the Gwendolyn L. Stearns Foundation in the amount of \$25,000.

The Committee is requesting the funds to be used for plant materials for the Sheridan Lake Road Irrigation Project adjacent to the Post baseball fields. The funds would be used to beautify the area and compliment the Sheridan Lake Road Irrigation Project funded by the Capital Improvement Program.



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Gwendolyn L. Stearns Foundation

Application for Funding

Your organization has been selected by the Board of Directors of the Gwen Stearns Foundation to apply for a 2006 grant.

Please complete the following. A final decision on your request will be made in the Fall of 2006.

Date of Application: **7-5-2006**

Organization Tax ID Number: **46-6000-380**

Name of Organization: **Rapid City Beautification Committee**

Address: **300 6<sup>th</sup> Street**

City: **Rapid City**

State: **South Dakota**

Zip Code: **57701**

Telephone: **605 394-4120**

Fax: **605-394-6636**

Primary Contact: **Jim White**

Title: **Committee Vice Chair**

Telephone: **605 341-4412/ 348-3696**

Fax: **341-4412**

**Organization Information**

Brief history/purpose of your organization (Mission Statement):

**See attached Mission statement within the By-laws.**

Geographic area served: (Projects outside of Rapid City will not be considered))

**See attached "Mayor's Beautification Committee – Prioritized Project List"**

If your organization operates from multiple locations, please provide the address for the location where the requested funds will be used:

**N/A**

**Purpose of Grant request:**

Explanation should reflect the grant purpose in some detail, including exactly who benefits and how the community is served.

**GRANT DESCRIPTION:** We will use the granted funds to purchase a variety of plant materials for the Sheridan Lake Road / Canyon Lake Drive areas around the Post baseball fields. This area was originally targeted by our committee for beautification concerns and has now seen infrastructure improvement. The City of Rapid City has funded the irrigation and completed sidewalks in this area for beautification enhancements.

This grant will begin immediately upon its approval and receipt of funds.

**COMMUNITY BENEFITS:** This committee wishes to beautify these above mentioned areas to integrate with the Sioux Park Swimming and Tennis Court facilities. These areas already have received a great deal of beautification. It is our committee's desire to enhance the adjacent areas to continue this beautification scheme. A large population of the community and visitors traveling to these above areas, as well as, visitors to Story Book Island, and traffic passing through the areas will experience this beautification effort.

**Amount requested: \$25,000**

(Note: Funding requests for building/construction will not be considered)

**Attach the Following Documents:**

- A copy of your organizations most recent tax exemption letter from the IRS.  
**This committee is a volunteer committee falling under the direction of the Rapid City City Council and Mayor, therefore no IRS tax exemption letter exists for this committee.**
- A list of names of your Board of Directors and Officers
- A Project budget detailing project expenses
- Copy of your Articles of Incorporation and any amendments
- A copy of your latest Form 990 files with the Internal Revenue Service

BYLAWS OF THE CITY OF RAPID CITY BEAUTIFICATION COMMITTEE  
October 2001

MISSION STATEMENT: *It is the mission of the City of Rapid City Beautification Committee to develop and implement beautification projects and policies, to discuss pertinent issues, and to encourage public and private beautification activities in Rapid City.*

1. The City of Rapid City Beautification Committee shall consist of twelve (12) voting members recommended for appointment by the Mayor and approved for appointment by the City Council.
2. The Beautification Committee shall have one regularly-scheduled monthly meeting. Additional meetings may be called by the Chairperson as deemed necessary. Beautification Committee meetings are open to the public.
3. Members shall be limited to a three-year term, however, the Mayor can re-appoint members to additional terms. The terms of the initial members shall be staggered in order to ensure continuity in membership.
4. A chairperson and vice-chairperson will be elected by the Committee at the December meeting every year. The chairperson and vice-chairperson shall be elected from the membership of the Beautification Committee. The chairperson and vice-chairperson shall serve a one-year term (January through December of the year following her/her election). The vice-chairperson shall conduct the meeting in the absence of the chairperson.
5. In addition to the full committee, ad/hoc subcommittees will be sued for major projects. A member of the full committee shall chair the ad/hoc subcommittee. Members of the ad/hoc subcommittee can include other full committee members or outside volunteers. Ad/hoc subcommittees will be created and dissolved as projects, issues and policies dictate. If an ad/hoc subcommittee has not met for one year, then such committee shall be deemed dissolved. The Beautification Committee shall maintain a list of all committee members and any active subcommittees and the members thereof.
6. City staff assistance well be available to the Rapid City Beautification Committee and its ad/hoc subcommittees. The City Planning Department will continue to provide the majority of this support, however, support form other City departments such as the Public Works department, Parks Division, Building Inspections Division, and Community Development Department will also be available. Staff shall serve as ex-officio non-voting members.
7. The Mayor may recommend for appointment a City Council member to serve as a liaison to the Committee. They City Council shall confirm any such appointment made by the Mayor. City Council liaisons shall not have voting authority.
8. The Chairperson shall have the discretion to recommend to the Mayor that a member be replaced after he/she has missed three consecutive regular monthly meetings.

9. The Beautification Committee shall maintain a list of priority projects and issues which shall serve as the official work program from which the Committee will operate. The projects and issues lists shall be updated by the Committee annually.
10. The Beautification Committee shall prepare an annual report for presentation to the City Council. The annual report shall provide an update of the current status, accomplishments, and future direction of the Committee.
11. In conducting their meetings, and unless otherwise noted in the Committee Bylaws, the Beautification Committee shall follow *Robert's Rules of Order*.



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*Rapid City Beautification Committee*

## Rapid City Beautification Committee

### PRIORITIZED PROJECT LIST

1. Omaha Street widening/landscaping project – *in progress*
2. West Memorial Park Master Plan **①** / Landscape Design
3. **①** St. Joseph Street Trees (Omaha Street to East Boulevard)
4. **③** Plant Materials for Sheridan Lake Road and Canyon Lake Drive areas adjacent to the baseball fields at their intersection and connecting adjacent areas
5. **④** Mt. Rushmore Road Street Trees (Omaha Street to Kansas City Street)
6. **②** St. Joseph Street Trees West Boulevard to 7<sup>th</sup> Street)
7. **③** Main Street Trees (7<sup>th</sup> Street to West Boulevard)
8. I-90 East Welcome Sign
9. Omaha Street landscaping (north side of Omaha St. from E. Blvd. to Omaha St. bridge)
10. East Boulevard Corridor – Section II (Philadelphia Street south to St. Joseph Street)
11. East Boulevard Corridor – Section III (St. Joseph Street south to top of Signal Hill)
12. East Boulevard Corridor – Section I (Madison Street south to Philadelphia Street)
13. West Boulevard Landscape Master Plan **②** (Omaha Street south to St. Joseph Street)
14. Omaha Street Landscape Master Plan **③** (West Boulevard to Mtn. View)
15. Mt. Rushmore Road landscape Master Plan **④** (Kansas City to Cathedral)
16. East North Street Master Plan **⑤**
17. West Chicago Landscape Master Plan **⑥** (Mtn. View to South Canyon Road [city limits])
18. East Main Street Landscape Master Plan **⑦** (Steele Street to Minnesota Avenue)

### FOOTNOTES

#### Previously Targeted Projects under the 2005 Grant

- ⑤** Targeted for Gwendolyn L. Stearns Grant
- ⑥** Targeted for Gwendolyn L. Stearns Grant
- ③** Targeted for Gwendolyn L. Stearns Grant

#### Previously Targeted Projects under the 2004 Grant

- ①** Targeted for Gwendolyn L. Stearns Grant
- ②** Targeted for Gwendolyn L. Stearns Grant
- ③** Targeted for Gwendolyn L. Stearns Grant
- ④** Targeted for Gwendolyn L. Stearns Grant – if funding exists to add this project

#### MASTER PLANS IN EXISTENCE WITHIN THE CITY DEPARTMENT

- ①** West Memorial Park Master Plan – plans by the City's Engineering Department
- ②** West Boulevard Landscape Master Plan - plans by the City's Engineering Department
- ③** Omaha Street Landscape Master Plan – plans by the City's Engineering Department
- ④** Mt. Rushmore Road landscape Master Plan - East Main Street Landscape Master Plan
- ⑤** East North Street Master Plan - plans by the City's Engineering Department
- ⑥** West Chicago Landscape Master Plan - plans by the City's Engineering Department
- ⑦** East Main Street Landscape Master Plan - plans by the City's Engineering Department
- ③** The City of Rapid City Council has already approved the irrigation infrastructure for this implementation



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*Rapid City Beautification Committee*

## **Board of Directors**

The Mayor and City Council  
Growth Management Department

## **Committee Officers**

Craig Grotenhouse, Chairman  
Jim L. White, Vice Chairman, Past Chairman

## **Committee Members**

Jacque Allen  
Duane Baumgartner  
Martin Busch  
Steve Doshier  
Craig Grotenhouse  
Patricia Pummel  
Jim White  
Suzanne Wilson

## **City of Rapid City Liaison Members**

Karen Bulman, Growth Management Department  
Andy Chlebek, Code Enforcement  
Rod Johnson, Engineering  
Lon Vandeusen, Parks & Recreation  
Karen Gunderson-Olson, City Council Liaison

## **Adjunct Members**

Joel Jundt, SDDOT Engineer



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