



**SPACE LEASE AGREEMENT**

Agreement made March 31, 2006, between the Rushmore Plaza Civic Center, an agency of the City of Rapid City, South Dakota (Lessor) and the City Personnel Department (Lessee), for the use of that portion of the Lessor's premises described below:

**Defensive Driving**

Room 102 – May 11, 2006 – 1 Event Days @ \$125.00/day

**TOTAL RENT = \$125.00 (Fee Waived)**

Lessee is entitled to use and occupy the above premises from 8 a.m. on the above date(s), until 11:59 p.m. on the above date(s).

In consideration for the use of the above described space, Lessee agrees to pay Lessor the sum of \$125.00 (Fee Waived).

A room diagram along with setup specifications must be given to the Rushmore Plaza Civic Center a minimum of 14 days prior to an event. If a room setup change occurs within 36 hours of the actual event, a charge of 15% of the total room rent will occur. All room setup specifications will be subject to Rapid City Fire Department approval.

You must notify the Rushmore Plaza Civic Center within 45 days before the start of your event to release any of the above contracted rental space. Any rental space released with less than this 45-day notice and is not subsequently rented will be billed in full to the contracted Lessee.

If banquet or reception functions are requested for this event, then the Food and Beverage Addendum must be signed, and hereby constitutes an integral and inseparable portion of this contract.

Special services and equipment: stagehand fees, event staff and security personnel, parking security, ticket takers, ushers, firemen, police, EMT's, special equipment, special lighting, special electrical requirements, garbage disposal, spotlights, staging, tables, chairs, carpet, telephone service, booth service, food and beverage service, and other special equipment and services, as applicable, which are not included in this space lease agreement - shall be invoiced following the event or paid by lessee in settlement. All accounts over thirty days past due will be charged 1 1/2% interest per month/18% APR.

All provisions printed on the back hereof are a part of this agreement.

Lessee: City Personnel Department

By: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Lessor: \_\_\_\_\_

Date: \_\_\_\_\_

Brian Maliske  
General Manager