

CAPITAL IMPROVEMENTS PROGRAM MINUTES  
C/SAC -- 3<sup>RD</sup> FLOOR, WEST CONFERENCE ROOM

OCTOBER 21, 2005

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Tom Johnson, Ron Kroeger, Malcom Chapman, Deb Hadcock, and Bill Okrepkie; Planning Commission members Doug Andrews and Scott Nash; City staff: Growth Management Director Marcia Elkins, Acting Public Works Director Dan Coon, Cemetery Supervisor Craig Nichols (proxy). Others present included: City Attorney Jason Green, Operations Management Engineer Rod Johnson, Engineering Project Manager Ted Vore, and Administrative Assistant Jackie Gerry.

Kroeger moved, second by Nash and carried to approve the **Capital Improvements Committee minutes** of September 16, 2005.

Finance Officer Preston presented the **Financial Reports** covering the expenditures through September 30, 2005, reviewed them noting the depletion of contingency fund.

Acting Public Works Director Coon reviewed the **2005 Capital Plan for Streets, Drainage and MIP Projects** for October, 2005 noting the following proposed changes: Chapel Lane bridge widening and rehabilitation project is revised to reflect the bid award of October 3, 2005; Creek Drive / Anamosa road intersection is being built and to allow proper function the City has agreed to participate in the oversize costs; Omaha / Mt. View Road detention pond project costs of \$100,000 is being transferred to the Mt. View Road reconstruction project for 2005 and 2006; Block 26 alley paving project is revised to reflect final project cost; Chapel Lane / Guest Road fence installation project added per Council direction of October 17, 2005; old erosion control structures are being removed throughout the City; and \$1,221 is being transferred from the Out-of-the-Dust program to the Block 26 alley paving project. The total budget, less project totals is a negative \$32,874, which is over the budget amount. Coon briefly reviewed the Capital Plan Summary of project totals versus budgets for October, 2005 and the 2005 Capital Plan. Elkins moved, second by Hadcock and carried to approve the 2005 Capital Plan for Streets, Drainage and MIP Projects for October, 2005.

Operations Management Engineer Johnson distributed a preliminary design report on the Mt. View and Mt. Calvary Cemeteries Irrigation Systems Project PR05-1531 / CIP #50090 and explained the design work was done in-house. Johnson indicated this irrigation project is proposed to be done in phases, and Areas One and Nine have given the highest priority in an estimated cost of \$140,000. He pointed out current funding for this year is \$105,000 with \$35,000 budgeted for 2006. Johnson recommended rolling the current year funding to 2006 and bidding Areas One and Nine in 2006. In reviewing the plan, Johnson noted Area One has no irrigation at this time; and Area Nine, which is actively being used, has an inadequate system. Cemetery Supervisor Nichols noted Area One is being maintained manually, by hose and sprinkler. Nichols indicated his department is asking for an additional \$145,000 in 2007 for irrigation. Finance Officer Preston asked that no action be taken on this item, as other funding considerations are coming forward. Preston noted the

Fire Station, Park Maintenance Building and Golf Maintenance Building were presented for 2012 funding, but it appears these project will not be recommended for funding. Hadcock moved, second by Johnson to carry-over the \$105,000 to 2006 and combine with the \$35,000 budgeted in 2006 to complete the first phase of the cemetery irrigation project. Substitute motion was made by Chapman, second by Nash and carried to continue this item to the December 16, 2005 CIP meeting.

Operations Management Engineer Johnson brought forward the Canyon Lake Drive / Sheridan Lake Road Irrigation project explaining the design is complete. He indicated a project cost of \$72,500 was estimated only for irrigation. He explained landscaping elements were recommended along with the irrigation design. Johnson indicated there is a significant shortfall of funding for only the irrigation portion of the project. He suggested the following options, relative to this project: Reduce the scope of the project; carry-over the \$72,500 and use in combination with the \$35,000 in 2006 to fund only the irrigation portion of the project; approach the Parks & Recreation Committee on a commitment of \$24,000, if landscaping is considered on this project; approach the Beautification Committee. Because of the insufficient funding, Johnson indicated the project has not been bid. Johnson also noted that plastic pipe is not readily available, at this time. Planning Commissioner Nash encouraged staff to approach the Beautification Committee and the Parks & Recreation Committee to see if they are committed to participating, and discuss this issue at the November or December CIP meeting.

Motion was made by Nash, second by Johnson to continue this item to the December 16, 2005 CIP meeting for further discussion; and requested staff to contact the Beautification Committee and the Parks & Recreation Committee. Motion carried.

Finance Officer Preston explained the Fire Station, Park Maintenance Building and Golf Maintenance Building were taken before the 2012 Task Force for consideration. He indicated the recommendation from the Council does not include these projects, and suggested the City must decide what to do with these projects and how to fund them. Preston noted the deteriorating conditions of the Golf Maintenance Building and indicated the Parks Maintenance Building also needs to be replaced. Hadcock moved, second by Andrews to continue this item to the November 18, 2005 CIP meeting. Motion carried.

There being no further business, the meeting adjourned at 10:40 A.M.; and it was noted the next scheduled meeting is set for November 18, 2005 at 10:00 A.M.