

CAPITAL IMPROVEMENTS PROGRAM MINUTES
C/SAC -- 3RD FLOOR, WEST CONFERENCE ROOM

SEPTEMBER 16, 2005

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Deb Hadcock, Bill Okrepkie, and Karen Olson; Planning Commission members Doug Andrews and Scott Nash; City staff: Growth Management Director Marcia Elkins, Parks Superintendent Lon VanDeusen (proxy), and Engineering Project Manager Dan Coon (proxy). Others present included, Accounting Coordinator Tracy Davis and Administrative Assistant Jackie Gerry.

Hadcock moved, second by Andrews and carried to approve the **Capital Improvements Committee minutes** of August 19, 2005.

Finance Officer Preston presented the **Financial Reports** covering the expenditures through August 31, 2005, reviewed them noting a remaining balance of \$233,500 in the contingency fund.

Project Manager Coon reviewed the **2005 Capital Plan for Streets, Drainage and MIP Projects** for September, 2005 noting an increase of \$1,200 for construction monitoring of the Chapel Lane bridge project. Responding to a question from Alderman Olson, Coon explained the increase resulted from a change in the scope of the consultant's contract. The consultant will provide the field service in monitoring the project as City staff is not experienced in bridge construction. The Lemmon Avenue reconstruction project is reduced \$2,432, and the drainage portion is reduced \$3,791 to reflect the final project costs. On August 15, 2005, at City Council direction, Nugget Gulch street extension was added for an estimated \$33,300. As the City is required to meet the Army Corp of Engineer's permit, on September 6, 2005 the City Council approved the Fifth Street / Catron Drain plug removal project for an estimated \$4,250. The United Field Drainage project is added for an estimated \$60,000. West Boulevard, Block 8 alley paving project is increased \$4,000 to reflect the latest estimate. On August 15, 2005, at City Council direction, North Rapid, Block 25 alley paving is added for an estimate \$20,000. The Meade Street sidewalk project is reduced \$30,000; and the project is combined with the Miscellaneous Improvements Projects; and the MIP is increased \$39,833 as a result of the bid award on September 6, 2005. As the New York Street railroad crossing improvement is not included in the STIP, this project is removed. Sheffer Street railroad crossing is added for \$2,730 to pay an invoice received from the South Dakota Department of Transportation for a 1977 project. The total budget, less project totals is \$14,053. Coon briefly reviewed the Capital Plan Summary of project totals versus budgets for September, 2005 and the 2005 Capital Plan.

Hadcock moved, second by Nash and carried to approve the 2005 Capital Plan for Streets, Drainage and MIP Projects for September, 2005.

(Information only) Parks Superintendent VanDeusen reported demolition costs of \$10,000 - \$15,000 each for the **Parks and Golf maintenance buildings**. He noted this estimate does not include landfill disposal fees. At the request of the Chair, VanDeusen is to

investigate the costs associate with disposing demolition debris, and report his findings by e-mail to the Committee members. Finance Officer Preston reported it was determined these buildings would cost an estimated \$750,000 each; and reminded Committee members these had been presented before the 2012 Committee. Preston is of the opinion these building projects should be considered for funding under 2012, because there is limited funding under the capital improvements program. Responding to questions from Alderman Olson about salvage material and relocating equipment off-site; Planning Commission member Andrews explained that building material salvaging can be a bid component; and also noted there is no value in recycling aged building material. Andrews also pointed there is little in warehouse facilities available in the area. VanDeusen noted that storing equipment offsite may increase the cost to maintain the equipment.

Alderman Hadcock raised the issue of **Bike Path lighting**. VanDeusen explained that lighting the entire Bike Path is difficult because of the floodway, and the City would need to seek approval to install the lighting facilities. Hadcock spoke of the hazardous of using the Bike Path after dark and indicated the need to install lighting under the bridges. Elkins spoke of past philosophical discussions with the Police Department, indicating the Police Department suggested it is not good to light the area, because this encourages people to use the area for something other than the activity it was intended for. Elkins advised Hadcock to meet with Parks and Recreation Director Cole and Police Chief Tieszen to discuss the lighting of the Bike Path.

There being no further business, the meeting adjourned at 10:27 A.M.; and it was noted the next scheduled meeting is set for October 21, 2005 at 10:00 A.M.