



# CITY OF RAPID CITY

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**Growth Management Department**

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## MEMORANDUM

TO: Legal and Finance Committee

FROM: Marcia Elkins, Director

DATE: September 7, 2005

RE: Planning Commission Attendance

The City Council requested that staff place this item on the Legal and Finance Agenda for discussion. Attached please find a chart summarizing the attendance records for the past two years. Also attached please find a copy of the Planning Commission By-Laws. Article 1, Section 3 of the By-Laws addresses the attendance policy.

Please let me know if you require any additional information or have any questions.

c: Planning Commission



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