

Administrative Costs for Utility Billing Discounts

Proposal is to utilize the cards issued by the State to verify food sales tax discount. Annual verification by presenting the card to the cashier to be copied, information sent to Water Billing to be entered into each account and each of the 8 billing codes per account. (up to 16 codes for duplex, 24 for triplex, etc)

Approximately 3447 households in Pennington County have been issued these cards.
(150% of Federal poverty level)

2131 households in Pennington County on energy assistance. (160% of Federal poverty level).It is unknown how many water billing accounts will qualify.

One time software modification charge	\$200
Water Billing annual labor	\$1,500
Advertising/message on water bill only	\$0
Cashier annual labor	\$300
Annual cost	\$1,800