

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

I. PROJECT ID NO.: RCPD Evidence Section 05-01
 II. PROJECT NAME: GAS CHROMATOGRAPH MASS SPECROMETER
 III. Project/Item(s) Description: INSTRUMENT TO ANALYZE CONTROLLED SUBSTANCES AS LOW AS ONE MILLIONTH OF A GRAM; AND TO ANALYZE CONTROLLED SUBSTANCES IN BODILY FLUID

IV. BID LETTING DATE:
 V. (If applicable) Grant No.: NONE
 Funding Source: STATE DRUG SEIZURE MONEY
 Estimated Completion Date: AUGUST 2005
 Estimated Grant Receipt Date: 6-17-05

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 62,000

VII. BASIS OF PAYMENT	Assessed	\$62,000	Non-Assessed	
	Single Payment		Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund DRUG SEIZURE MONEY
 Department RCPD-0201
 Line Item 4269

X. DEPARTMENT/DIVISION: RCPD / EVIDENCE SECTION

Project Manager: LT. DAN RUD Date 6-17-05
 DEPARTMENT/DIVISION MANAGER Signature Date 6-17-05
 DIRECTOR Signatures Date 6-17-05

FINANCE OFFICE USE ONLY		Approved		Carbon Copy	
Appropriation Cash Flow	Date	Initial	Yes	No	
					Investment Desk
					Public Works Engineering Project Manager