



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

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MEMORANDUM

TO: City Council
Legal and Finance Committee

FROM: Karen Bulman, Planner I

DATE: February 7, 2005

RE: Request for Proposal for Historic Preservation Commission Grant

The Historic Preservation Commission received approval from the State of South Dakota Historical Preservation Allocation Award for Preservation Project #46-03-020 in the amount of \$7500. The award is to fund the re-survey of the West Boulevard Historic District and the Downtown Historic District for the purpose of clarifying the existing district boundaries and contributing/non-contributing status of the structures contained within those boundaries and to incorporate the survey data into the City's Geographic Information System. This re-survey will only clarify the existing boundaries and structures to provide accurate information in a form that can be incorporated into the City's GIS. It will not add or remove any structure from the Historic Districts.

A Request for Proposal to hire a consultant for this project is attached to this memo. In addition, staff is proposing to use the following selection process and committee: The Request for Proposal will be advertised in the Rapid City Journal, and notices will be sent to the Consultant List on file. A subcommittee of the Historic Preservation Commission has been formed to interview the consultant applicants and complete the selection process. The subcommittee will include: Don Jarvinen, Geographic Information System Division; Patsy Horton, Community Planning Division; Dennis Halterman and Norm Nelson, Historic Preservation Commission; and Karen Gunderson Olson, City Council liaison to the Planning Commission. Once the consultant selection has been made, the contract will be brought before the City Council for approval.

REQUEST: The Rapid City Historic Preservation Commission requests authorization from the City Council to seek the Requests for Proposal for the Preservation Project and requests approval of the selection process for this award.



EQUAL OPPORTUNITY EMPLOYER