

ADVERTISING AUTHORITY

LF122804-09

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: 4 Pickup Trucks

Project/Item(s) Description: 4 Pickup Trucks for Parks Department

2 - ¾ Ton Pickups

2 - ½ Ton Pickups

IV. BID LETTING DATE: To Be Purchased Off STATE OF S.D. Contract

V. (IF APPLICABLE) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S)

\$ 78,000

VII. BASIS OF PAYMENT Assessed _____
 Single Payment _____

Non-Assessed _____
 Partial Payment _____

VIII. DISBURSEMENT SCHEDULE

| Date | Amount | Amount | Amount | Amount | Amount |
|--------------|-----------|-----------|-----------|-----------|-----------|
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| | \$ | \$ | \$ | \$ | \$ |
| Total | \$ | \$ | \$ | \$ | \$ |

IX. APPROPRIATION DATA

| | | | | | |
|------------|------|--|--|--|--|
| Fund | 0208 | | | | |
| Department | 0607 | | | | |
| Line Item | 4360 | | | | |

X. DEPARTMENT/DIVISION: PARKS DIVISION

Project Manager: Lon Van Deusen Date 12/14/04

Lon Van Deusen Date 12/16/04

DEPARTMENT/DIVISION MANAGER Signature

[Signature] Date 12-16-04

PARKS AND RECREATION DIRECTOR Signatures

| FINANCE OFFICE USE ONLY | | | Approved | | Carbon Copy | |
|----------------------------|------|---------|----------|----|---|--|
| Appropriation Cash Flow | Date | Initial | Yes | No | Investment Desk Public Works Engineering Project Manager | |
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