



# CITY OF RAPID CITY

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## Growth Management Department

300 Sixth Street

Rapid City, South Dakota 57701-2724

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Development Service Center  
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MEMO

LF091504-15

**TO:** Legal and Finance Committee  
**FROM:** Brad Solon, Building Official  
**DATE:** September 9, 2004  
**SUBJECT:** Certificate of Occupancy for a new house

Development Service Center is requesting Council direction concerning the issuance of a certificate of occupancy for a new house.

Under the provisions of the new 2003 International Building Code a certificate of occupancy is required for a new house. Since the adoption of the new code on August 4, 2004, we have not yet issued a certificate for a new house. When the city issues the certificate, all portions of the construction shall comply with the building code and other laws of the jurisdiction. Often, after the final inspection, it is found through a legal type survey normally required for financing that the new house is within the setback, or for some other reason not conforming to city ordinance.

**In order to avoid conflict by potentially issuing a certificate of occupancy for a new house that does not fully conform to city ordinance, staff is requesting authorization to require a copy of the legal type survey at the time of final inspection.**