

CIP MEETING
CSAC/Third Floor West Conference Room
July 16, 2004

Finance Officer Jim Preston called the meeting to order at 10:00 a.m. with the following members present: Ron Kroeger, Bill Waugh, Tom Murphy, Gary Brown, Marcia Elkins, Ted Vore and Jerry Cole.

Also present were Mayor Jim Shaw; Engineering Division Manager Dan Coon, City Attorney Jason Green and Administrative Assistant Jackie Gerry.

Motion was made by Murphy seconded by Waugh and carried to **approve the minutes** of June 25, 2004.

Preston reviewed the **financial reports** which covered expenditures through June 30, 2004; and the following changes were made: 2004 Park and Recreation – remove Neighborhood Tennis Courts (CIP #50501) and include Rushmore Little League; 2004 Government Buildings – remove Skateboard Park Lighting and include Skateboard Park security lighting. It was explained the private donation for the park lighting project was withdrawn. Motion was made by Elkins, seconded by Waugh and carried to acknowledge the deletion of the Skateboard Parking Lighting approve the Skateboard Park Security Lighting project. Alderman Kroeger addressed the Milo Barber Transportation Center siding project. Vore explained the project included sandblasting and restraining of the existing siding. He suggested a routine maintenance schedule of the siding and explaining other alternatives researched were either cost prohibitive or did not meeting the Historic Preservation requirements. 2004 IDPF – Preston indicated there would be adjustments in the spreadsheet.

Cole addressed the **Sports Facility Grant Program** explaining the City Council approved the program and the Rushmore Little League would be the first to apply for the \$30,000 allocated for their irrigation system project. Through this grant process, staff's intent is to audit the process for necessary changes. He explained the grant application, upon completion; would be rank according to a point system; forwarded to the Parks and Recreation Subcommittee, CIP, Legal & Finance and Council. Motion was made by Elkins, seconded by Waugh and carried to refer the Rushmore Little League grant application to the Parks and Recreation Subcommittee and Legal and Finance Committee without a recommendation.

Vore explained a field investigation of the reported deteriorating conditions of **Signal Drive proved that a mill and overlay** of the street would not be sufficient. It was explained that an existing drainage problem created the deteriorating street conditions. Because of the poor sub-base of the street, a mill and overlay project will last an estimated 4 – 5 years. To address the long-term, staff suggested an investigation of the infrastructure. As no traffic counts exist for this street, staff was directed to collect current traffic data. Motion was made by Kroeger, seconded by Waugh and carried to continue this item until discussed at the Public Works Committee.

Coon reviewed and outlined three changes in the **2004 Capital Plan for Streets, Drainage, MIP Projects** proposed for July, 2004. He pointed out West Chicago Reconstruction Project would be increased \$55,350 for land acquisition (\$40,400) and

design (\$14,950). The Mill and Overlay Project for various locations would be decreased by \$50,000 to reflect the bid amount plus a 25% contingency. The New York Street Crosswalks Project (\$15,000) funded from 2004 MIP Project (CIP #50298) was inadvertently omitted. A \$71,463 remaining fund balance was reported. Motion was made by Waugh, seconded by Elkins to approve the report and summary of the 2004 Capital Plan for Streets, Drainage and MIP Projects. Substitute motion was made by Murphy to re-allocate \$50,000 from the Mill and Overlay project to the West Chicago Street project. The Chair declared the motion died for lack of a second. Original motion carried.

Preston reviewed the questions proposed by the Parks and Recreation Subcommittee on **DCA (Design, Construction and Administration) charges**. He noted Government Buildings projects and land acquisitions are not assessed DCA charges. He pointed out DCA charges for Public Works/Engineering projects are assessed at 13.85%. It was agreed staff would review the formula used to assess the 13.85% for engineering projects. It was explained the DCA charges are applied to the General Fund to pay salaries.

Preston commented the **Elm Avenue project** was of interest to a returning Alderman. Coon explained the project was on the Five-Year Plan and drainage at the intersection of Elm and Meade is a key element in the project. He suggested a preliminary design at this intersection to outline the alternatives to solve the drainage problem. When complete a final design can be considered for a project. He pointed out the drainage issue is addressed in the 2004-2005 plant for Meade Street from Elm to Hawthorne.

There being no further business, meeting adjourned at 11:03 A.M.