



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701

Department of Fire and Emergency Services


10 Main Street

605-394-4180

Fax: 605-394-6754

LF012804-10

January 19, 2004

TO: Maggie Paul, Legal Assistant
FROM: Frankie 
RE: Agenda Item

Please place the following item on the Council agenda:

Request for approval for Fire Chief Gary Shepherd and EMS Chief Michael Thompson to attend the "Fire-Rescue Med 2004" Conference in Las Vegas, NV, April 24-28, 2004. Funds for this travel will be charged to EMS budget 0890. Estimated costs for this travel are \$2990.00. A copy of the travel request is attached. Approval is requested at this time to take advantage of lower registration, airfares, etc.

If you have any questions, please direct them to Chief Shepherd, or Chief Thompson.

Thank you.

Purchase Order
City of Rapid City South Dakota

Rapid City, SD 57701
 Phone (605) 394-4142

PO Number 513507

Year 2004



Vendor Number V 0

Computer Entry Date _____

Vendor INTERNATIONAL ASSOCIATION OF FIRE CHIEFS
 Remittance _____
 Address PO BOX 18102
MERRIFIELD VA 22118-0102

CR	Amount	Cost Center	Line Item	Invoice No.	Quantity/Description
[]	\$345.00	0890	4270	042604	conference registration - Gary Shepherd #0040263
[]	\$125.00	0890	4270	042604	pre-conference registration - Gary Shepherd
[]	\$395.00	0890	4270	042604	conference registration - Michael Thompson
[]	\$125.00	0890	4270	042604	pre-conference registration - Michael Thompson
[]					Fire-Rescue Med 2004; Las Vegas, NV; April 24-28, 2004
[]					
[]					
[]					
[]					
[]					
[]	\$990.00	TOTAL			

This order is regularly issued only when countersigned by Purchasing Agent and approved by the Mayor, if over \$500.00

Formal Bid - Date Approved _____
 Informal bid, see supporting data attached
 No bid required
 Will be reimbursed by _____

REMARKS

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dept. Head *T. A. [Signature]* Date 11/19/04
 Mayor _____ Date _____
 Purchasing Agent _____ Date _____

WHITE: FINANCE COPY • CANARY: DEPARTMENT COPY
 PINK: VENDOR COPY • GREEN: RECEIVING COPY



The **EMS Section**
of the International Association
of Fire Chiefs Presents

Fire-Rescue Med

2004

April 26-28, 2004

Pre-conference workshops:
April 24-25

**The Orleans Hotel
and Casino
Las Vegas, Nevada**



Real Issues. Real Solutions.



Mark your calendars—Fire-Rescue Med 2004 will take place April 24-28, 2004 at the Orleans Hotel and Casino in Las Vegas, Nev. Distinguished speakers will present a wide range of topics designed to meet the diverse needs of attendees. Come to Las Vegas to be challenged with new ideas and approaches, network with colleagues and earn continuing education credits.

Saturday, April 24, 2004

Pre-Conference Workshops 8:30 a.m. – 4:30 p.m.

Sunday, April 25, 2004

Pre-Conference Workshops 8:30 a.m. – 4:30 p.m.

EMS Section Meeting and Reception 4:45 p.m. – 6:30 p.m.

Monday, April 26, 2004

Opening/General Session 8:00 a.m. – 10:00 a.m.

Exhibits Open 10:00 a.m. – 6:30 p.m.

Breakout Sessions 10:30 a.m. – Noon

Lunch Noon – 1:15 p.m.

Breakout Sessions 1:30 p.m. – 3:00 p.m.

General Session 3:30 p.m. – 4:30 p.m.

Reception 4:30 p.m. – 6:30 p.m.

Tuesday, April 27, 2004

Sunrise Session 7:00 a.m. – 8:00 a.m.

General Session 8:30 a.m. – 10:00 a.m.

Exhibits Open 10:00 a.m. – 3:30 p.m.

Breakout Sessions 10:30 a.m. – Noon

Lunch Noon – 1:15 p.m.

Breakout Sessions 1:30 p.m. – 3:00 p.m.

General Session 3:30 p.m. – 4:30 p.m.

Wednesday, April 28, 2004

Sunrise Session 7:00 a.m. – 8:00 a.m.

General Session 8:30 a.m. – 9:30 a.m.

Closing Session 10:00 a.m. – 11:00 a.m.

FIRE-RESCUE MED PRE-CONFERENCE WORKSHOPS

Saturday, April 24, 2004
8:30 a.m. – 4:30 p.m.

Infectious Disease Control
Presented by Katherine West

Grantwriting
Presented by Mary Sovick

Sunday, April 25, 2004
8:30 a.m. – 4:30 p.m.

Benchmarking/COI
Presented by Bruce Evans and Jeff Dyar

EMS Supervision and Leadership
Presented by Mike Taigman and Dave Harrawood

EMS Dollars for Dummies
Presented by Peter Lawrence

SPECIAL EVENTS

Saturday, April 24, 2004
8:30 a.m. - 4:30 p.m.

Risk Management for the Fire Chief
Featuring Gordon Graham
Limited space-sign up early!

Sunday, April 25, 2004
8:30 a.m. - 4:30 p.m.

Evelyn Wood Reading Dynamics—
A Fred Pryor Seminar



CONFERENCE SCHEDULE