



CITY OF RAPID CITY

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MEMORANDUM

TO: City Council

FROM: Vicki L. Fisher, Planner III

DATE: November 18, 2003

RE: Procedures for Administrative Approval of Final Plats

On November 17, 2003, Ordinance No. 3986 became effective authorizing administrative approval of Final Plats. As such, staff has comprised a procedure sheet to assist the public with the new process. (A copy of the proposed procedure sheet is attached for your review.)

In the near future staff will also be submitting modifications to the Subdivision Regulations reflecting the newly adopted Growth Management Department.

As a result of the administrative approval of Final Plats, the procedure sheet for Layout and Preliminary Plats has also been altered reflecting that Final Plats are no longer subject to this same review process. (A copy of the revised procedure sheet is attached for your review.)

Recommendation: Staff recommends that the City Council approve the procedures for administrative approval of Final Plats.



EQUAL OPPORTUNITY EMPLOYER