

ORDINANCE #3984

**AN ORDINANCE TO CREATE THE DEPARTMENT OF PUBLIC WORKS BY  
REPEALING CHAPTER 2.46 OF THE RAPID CITY MUNICIPAL CODE IN ITS  
ENTIRETY AND AMENDING CHAPTER 2.44 OF THE RAPID CITY MUNICIPAL  
CODE.**

WHEREAS, the City of Rapid City has previously created by ordinance separate departments for City Operations and City Infrastructure; and

WHEREAS, the City of Rapid City has determined that the administration of the Department of City Operations and the Department of City Infrastructure can be more efficiently accomplished by combining these departments.

NOW THEREFORE BE IT ORDAINED by the City of Rapid City that Chapter 2.46 of the Rapid City Municipal Code is hereby repealed in its entirety; and

BE IT FURTHER ORDAINED by the City of Rapid City that Chapter 2.44 of the Rapid City Municipal Code is hereby amended to read as follows:

**2.44.010      Public works department created.**

There is hereby created by the Rapid City Common Council a department to be known as the Department of Public Works, whose function shall be to design, maintain, and operate City facilities, streets, public transportation, City utility services and the City's energy plant.

**2.44.020      Director created.**

A.      There is hereby created the office of the Director of Public Works Department. The Director shall be appointed by the Mayor with approval by the Council and shall serve at the pleasure of the Mayor.

B.      The duties of the Public Works Director shall be as follows:

1.      Administer all operations in the Public Works Department.
2.      Supervise all employees assigned to the Public Works Department and recommend to the Mayor and Council appropriate staffing levels throughout the Department.
3.      Annually prepare and submit to the Mayor and Council a proposed budget for the Department.
4.      Insure the efficient operation of the Public Works Department.

5. Provide input to the Mayor, Council and other City boards and committees to insure the continued efficient operation of the Department while protecting the health, safety and welfare of the community.

#### **2.44.030 Water reclamation division.**

The Water Reclamation Division previously created is hereby continued within the Public Works Department and shall be directly responsible for the operation and maintenance of all sanitary sewer facilities and sewage treatment facilities under the control of the City. The Water Reclamation Division shall perform other functions as assigned by the Director of Public Works.

#### **2.44.040 Water division.**

The Water Division previously created is hereby continued within the Public Works Department and shall be directly responsible for the supervision, operation and maintenance of all public water supply and distribution facilities in accordance with established policies. The Water Division shall perform other functions as assigned by the Director of Public Works.

#### **2.44.050 Solid waste division.**

The Solid Waste Division previously created is hereby continued within the Public Works Department and shall be directly responsible for the collection and disposal of solid waste and the operation and maintenance of all facilities for such purposes. The Solid Waste Division shall perform other functions as assigned by the Director of Public Works.

#### **2.44.060 Energy plant division.**

The Energy Plant Division previously created is hereby continued within the Public Works Department and shall be directly responsible for the operation and maintenance of the common energy plant. The Energy Plant Division shall perform other functions as assigned by the Director of Public Works.

#### **2.44.070 Engineering division.**

The Engineering Division previously created is hereby continued within the Public Works Department and shall be directly responsible for the performance or approval of all engineering services, including the design and preparation of all contract drawings and specifications for all public works construction; the supervision and inspection of all such construction; the establishment of all street, alley and walk grades; and shall be directly responsible for the operation and maintenance of all traffic control devices, and street and outdoor lighting facilities; and the operation and traffic use of the street and highway systems, including pavement surfaces and rights-of-way. The Engineering division shall perform other functions as assigned by the Director of Public Works.

**2.44.080       Streets division.**

The Streets Division previously created is hereby continued within the Public Works Department and shall be directly responsible for the maintenance of all streets, highways, alleys, walks, pavements and surfaces, including maintenance of appurtenant storm sewer systems, street cleaning, street repairs and street snow and ice removal, and including the placement and operation of traffic signals and lighting fixtures. The Streets division shall perform other functions as assigned by the Director of Public Works.

**2.44.090       Transit division.**

The Transit Division of the Department of Public Works is hereby created and shall be directly responsible for the operation, scheduling, and implementation of a public transportation system throughout the City of Rapid City. The Transit division shall perform other functions as assigned by the Director of Public Works.

CITY OF RAPID CITY

ATTEST:

\_\_\_\_\_  
Mayor Jim Shaw

\_\_\_\_\_  
Finance Officer

(SEAL)

First Reading:  
Second Reading:  
Published:  
Effective: