



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

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## PLANNING DEPARTMENT

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### MEMORANDUM

TO: Legal and Finance Committee

FROM: Lisa Seaman, GIS Coordinator

DATE: May 29, 2003

RE: Land Information System (LIS) Task Force Bylaw Changes

Attached is a draft of the proposed changes to the LIS Task Force Bylaws, as adopted by the Task Force at the May 23, 2003 meeting. The recommended revisions are shown in red on the draft copy.

The GIS/IMS Master Plan Update Project Implementation Plan recommended the formal adoption of a GIS/LIS Steering Committee to strengthen communication between the GIS Division and City and County Departments. Article VI, Section 1 details the purpose and membership of the GIS/LIS Steering Committee.

Revisions to Article VII, Section 1 revises who the Technical Committee reports to and Section 2 clarifies how subcommittees are formed and to whom they report. Several other minor changes in language regarding member appointment, the designation of alternates, meetings and have been recommended.

**Recommendation: The LIS Task Force recommends approval of the LIS Task Force Bylaws as revised.**