

TO: Mayor and Council Members
 FROM: Doug Aldrich
 RE: Schedule for Council Chambers lighting upgrade
 DATE: May 7, 2003

The lighting upgrade is scheduled to begin on July 8 and be completed by July 31. To accommodate the construction, the July 21 Council meeting, the July 15 and July 29 Public Works meetings, the July 16 and 30 Legal & Finance meetings, and the July 10 and July 24 Planning Commission meetings will need to be moved to another location. Available locations include the Community Room, the 3rd floor east and west meeting rooms, and the Civic Center.

July, 2003

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Public Works	2 Legal & Finance	3	4	5
6	7 Council	8	9	10 Planning Commission	11	12
13	14	15 Public Works	16 Legal & Finance	17	18	19
20	21 Council	22	23	24 Planning Commission	25	26
27	28	29 Public Works	30 Legal & Finance	31		