CITY OF RAPID CITY TRAVEL REQUEST

LF031203-06

Person requesting travel:	Ken Simmons	DEPARTMENT: Airport		
to justify cost involved.) 75th An	nual AAAE Conference & Expo – Los any, making the trip for the same purp Los Angeles, CA Date trip will end: 4/30/03 sted: Air	for the following purpose: (Give specific nature of business and interest of the Cit AAAE Conference & Expo – Los Angeles, CA naking the trip for the same purpose: Jerry Brown, Jerry Mitchell, Bert Corwin Angeles, CA e trip will end: 4/30/03 Air \$ 300.00 \$ 56.00 \$ 985.00		
	Simula	Date: 2/14/03		
Signed	Śigned	Date		
(person requesting trav		(Department Head)		
Board approved: 02/10/03 When the cost of the trip will exceed \$500, per employee, this section must be signed. In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$				
	Approved:	Date		
Mayor				
When the cost of the trip will exceed \$1,500, per employee, Council approval is required.				
	ceed \$1,500, per employee, Council a	pproval is required.		
	ceed \$1,500, per employee, Council a			

CITY OF RAPID CITY TRAVEL REQUEST

Person requesting travel:	Jerry Brown	DEPARTMENT: Airport		
I hereby request permission to justify cost involved.) 75 th	o travel for the following Annual AAAE Conference if any, making the trip for the trip for the trip for the trip for the trip will end: 4/2 dested: Air st	purpose: (Give s e & Expo – Los An or the same purpos	pecific nature of business and interest of	
Total estimated cost of trip				
Signed		Signed	Date: 2 114	103
(person requesting to	avel)		(Department Head)	
Board approved: 02/10/03 When the cost of the trip will In accordance with the provis requested in the foregoing ap	sions of Rapid City ordin	ances and travel re	ust be signed. egulations, consent is hereby given for tra d is \$	vel as
•				
		Maye	Date	
When the cost of the trip will	exceed \$1,500, per emp	loyee, Council app	roval is required.	
Approved by Common Council on Date:				
White copy - Mayor	Yellow cop	y - Finance	Gold copy - Department copy	

CITY OF RAPID CITY TRAVEL REQUEST

Person requesting travel:	Jerry Mitchell	DEPARTMENT: Airport			
I hereby request permission to justify cost involved.) 75 th A List all other City Employees, Place of meeting or destination Date of meeting: April 26, 200	o travel for the following Annual AAAE Conference if any, making the trip form: Los Angeles, CA 3 Date trip will end: 4/3 ested: Air of the state of	e & Expo – Los r the same pur	<u>Angeles, CA</u> pose <u>: Ken Simmon</u> \$ <u>3</u> \$ <u>5</u> \$ <u>1</u> \$ <u>7</u>		•
·					_
Signed		Signed			Date: 기네03
(person requesting tr	•		Departmen	t Head)	
Board approved: 02/10/03 When the cost of the trip will o	exceed \$500, per employ	ances and trave	I regulations, cons	sent is here	by given for travel as
requested in the foregoing ap	plication. Maximum cos	it of trip authori	2eu is \$		
Approved:			Date Mayor		
Mayor					
When the cost of the trip will o	exceed \$1,500, per empl				
Аррі	roved by Common Coun	cil on		Date:_	
White copy - Mayor	Yellow copy - Finance Gold copy - Department cop			partment copy	

CITY OF RAPID CITY TRAVEL REQUEST

Person requesting travel:	Bert Corwin	DEPARTMENT: Airport		
I hereby request permissi to justify cost involved.) ? List all other City Employ Place of meeting or desting Date of meeting: April 26	ton to travel for the following purp 75 th Annual AAAE Conference & E ees, if any, making the trip for the nation: Los Angeles, CA , 2003 Date trip will end: 4/30/03 requested: Air Cost 7.00 = 985.00 Registration	pose: (Give specific nature of business and interest of the City Expo – Los Angeles, CA e same purpose: Ken Simmons, Jerry Brown, Jerry Mitchell 3 \$ 300.00 \$ 56.00 \$ 985.00 \$ 745.00 \$ 2086.00		
Signed	Si	igned Date: 2/14/03		
(person requesting travel) (Department Head)				
In accordance with the pr	3 will exceed \$500, per employee, to the contraction of Rapid City ordinance	this section must be signed. s and travel regulations, consent is hereby given for travel as trip authorized is \$		
Approved:May		Date		
	will exceed \$1,500, per employee			
	Approved by Common Council or	n Date:		
White copy - Mayor	Yellow copy - Fi	nance Gold copy - Department copy		