

ADVERTISING AUTHORITY

LF011503-10

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: _____

III. Project/Item(s) Description: Mower Reel Sharpener and Mower
Bedknife grinderIV. BID LETTING DATE: 1/17/03V. (IF APPLICABLE) Grant No.: _____
Funding Source: _____
Estimated Completion Date: _____
Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S)

\$ 31,500 CombinedVII. BASIS OF PAYMENT Assessed _____
Single Payment _____Non-Assessed _____
Partial Payment _____

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
<u>3/1/03</u>	<u>\$ 31,500</u>	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	<u>604</u>				
Department	<u>4030</u>				
Line Item	<u>4360</u>				

X. DEPARTMENT/DIVISION: _____

Project Manager: _____ Date _____

James Walraven Date 1/7/03

DEPARTMENT/DIVISION MANAGER Signature _____ Date _____

James F. Presto Date 1/8/03

Signatures

FINANCE OFFICE USE ONLY	Approved		Carbon Copy		
	Date	Initial	Yes	No	
Appropriation	_____	_____	_____	_____	Investment Desk Public Works Engineering
Cash Flow	_____	_____	_____	_____	