



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

## PLANNING DEPARTMENT

300 Sixth Street

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### MEMORANDUM

TO: Legal & Finance Committee  
FROM: Marcia Elkins, Planning Director  
DATE: September 11, 2002  
RE: Request to Surplus Equipment

We request permission to surplus and discard the following computer equipment:

| Inventory # | Serial #      | Description  | Status   |
|-------------|---------------|--|--|
| 15280       | a) 4031051    | a) Gateway P5-75 Tower model File Server; System #0253 | Does not function; system has been replaced by single service system |
|             | b) 08413059   | b) Gateway 2000 Keyboard                               | Does not function  |
|             | c) 1602231359 | c) Gateway CrystalScan14 Monitor                       |  |
| 13234       | BM064C0266    | Prestige PowerWare - backup power source               | Battery backup no longer functioning                                 |
| 13898       | PH102850      | D-Link Twisted-Pair Hub                                | No longer required with single server system                         |
| 13241       | HDD3002339    | Ether-H12 Hub  | No longer required with single server system                         |

With the installation of the single server system throughout the City Departments this equipment is not longer required to support the Planning Department network. We are recommending disposal of this equipment due to its age and physical status as the majority of this equipment is no longer functioning.



EQUAL OPPORTUNITY EMPLOYER