

# PRESERVATION PROJECT APPLICATION

The completed application form must be submitted with a cover letter signed by an authorized representative of the applicant certifying that the Allocation Guide has been read. Attach supplemental sheets coded to the appropriate questions if needed. If you need assistance, call the, SD SHPO, SD 605/773-3458. Applications must be completed in correct format and typed.

National Register Nomination, Photo Archive Collection,  
**Project Titles** Public Education

**Location of Project Area** Rapid City, South Dakota

**Applicant Name and Address:** **Project Manager Name and Address:**

Rapid City Historic  
Preservation Commission  
%Rapid City Planning Dept  
300 Sixth Street  
Rapid City, SD 57701

Marcia Elkins, Planning Director  
Rapid City Planning Department  
300 Sixth Street  
Rapid City, SD 57701

**Telephone:** 605-394-4120 **Telephone:** 605-394-4120

**2001 Federal Amount Requested:** Basic \$ 2,000 Supplemental \$ 5,000  
**If this amount is over the Basic Program Allocation-you must answer question 1A below for each project.**

**Projects Period:** Beginning May 1, 2002 Ending June 30, 2003

**Project Products:** National Register Nomination, Photo Archive  
Collection, Public Education Workshop

**PROJECT SUMMARY:** For each project. See Attached CLG Application

- 1A. If applying for more than the Basic Program Allocation-explain how this project meets the requirements for Supplemental Project funds. See page 5 for requirements
- 1B. Describe the products that will be produced.
2. What resources will the project help preserve? Indicate if the resource is threatened.
3. How will the products be produced? Ex. Will the members produce it or will a consultant be hired.

4. Who will use the product?
5. What preservation need or SHPO goal will the completion of this product meet?
6. If this is either an historic or archaeological survey, provide the following information:
  - a. Description of survey area; number of sites to be surveyed
  - b. Number of acres to be surveyed
  - c. Why a survey is required, such as no survey exists or development pressure.
7. If this a National Register nomination project, give type of nomination and estimate the number of properties to be contained in nomination.

**TENTATIVE SCHEDULE.** Indicate sequence of work and anticipated time required to complete each stage of the project. Please be as specific as possible.

See attached CLG Application

**COST ESTIMATES:** List major categories of work involved and the estimated cost of each, using the major budget heading cited in the Allocation Guide. Divide into Federal/Match columns. Federal share should be matched dollar for dollar of the total project costs. Make a separate budget for the Basic and the Supplemental Funds.

See Attached Budget

**MATCH:** Indicate matching source, amount, and donor. Total of amounts should equal matching share matching in cost estimates above. See Attached Budget

Donor \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Source \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Kind \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Amount \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**LIST MEMBERSHIPS:** List must include South Dakota Historical Society and the Historic South Dakota Foundation.

See Attached CLG Application

**ATTACH A LIST OF MEMBERS:** Provide an updated resume of members using the form provided.

Resumes of Historic Preservation Commission members are currently on file with state office

I certify that the information contained in this application is true and correct to the best of my knowledge, and that I am the duly authorized representative of the applicant. I have read the Allocation Guide and am familiar with all terms and conditions set forth therein. Attached are necessary resumes of project personnel and the completed copy of the Debarment and Suspension Certification form.

Dated:

\_\_\_\_\_  
Project Manager's Signature

**PLANNING PRODUCT ATTACHMENT:** Provide complete, detailed answers to the application items below, on separate sheets of paper. Attach to CLG application if the project is a National Register nomination, a survey, or a planning component is planned for the Fiscal Year.

1. Indicate the historic contents which this project will address.
2. Define the geographical level at which the context will be developed (statewide, regional, local, etc.).
3. Indicate which property types within the context will be addressed. Also indicate whether or not property types will be added redefined.
4. Indicate what type of preservation activity this project will address relative to planning. Also indicate how this project will address this activity. (See National Register Programs, NPS-49, for more information. The activities are: identification, evaluation, registration, documentation and/or treatment.)
5. Indicate the preservation strengths of the property types which will be addressed in this project.
6. Indicate the preservation weaknesses of the property types which will be addressed in this project.
7. Indicate how this project will address these preservation strengths and weaknesses so that the resources will be better managed for preservation purposes.

## **Commission Member Resume Form**

**Name**  
**Commission**  
**Current Address**

**Date**

**Employment History**

**Preservation/History Experience**

**Publications**

**Education**

**U. S. Department of the Interior**

**Certification Regarding  
Debarment, Suspension, Ineligibility and  
Voluntary Exclusion**

**Lower Tier Covered Transactions**

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This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 43 CFR Part 12, Section 12.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations are included in the proposal package. For further assistance in obtaining a copy of the regulations, contact the U. S. Department of the Interior, Acquisition and Assistance Division, Office of Acquisition and Property Management, 18th and C Streets, N. W., Washington, D.C. 20240.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTION ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such as prospective participant shall attach an explanation to this proposal.

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Name and Title of Authorized Representative

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Signature

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Date

### **Instruction for Certification**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant unknowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions." without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transaction authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Year 2002-03 CLG PRESERVATION  
PROJECT APPLICATION

Project Title: 2002-2003 City of Rapid City Historic Preservation Public Education Project

Location of Project Area: City of Rapid City, South Dakota

Applicant Name and Address:  
Rapid City Historic Preservation Commission  
300 Sixth St.  
Rapid City, SD 57701

Telephone - (605)394-4120

Project Manager Name and Address:  
Trish Anderson, Planner II  
Rapid City Planning Department  
300 Sixth Street  
Rapid City, SD 57701  
Telephone - (605)394-4120

2002 Federal Amount Requested: Basic \$2,000, Supplemental \$5,000

Project Period: Beginning May 1, 2002 Ending June 30, 2003

Project Products:

- National Register Nomination
- Phase IV Archival collection of historic photographs of Rapid City
- Public Education Workshop

PROJECT SUMMARY:

Basic Allocation Funds: Supplies, Workshop/Educational Materials, Memberships, and Postage and Program Administration

Supplemental Fund Project: National Register Nomination and Phase IV Photo Archive Collection,

1A. The proposed project meets the requirements of Supplemental Funds usage in a number of ways. The National Register nomination of a property deemed eligible in a previous survey will promote understanding of the historical and cultural foundations of the community. The photographic archive project will allow the Commission to expand their existing library of historic photographs. Once, recorded digitally, cataloged and filed properly at City Hall, the library, and the State archives these photographs will provide information to property owners, the general public and local commission members wishing to do historical research. The National Register nomination, the continued development of the photo archives collection and the public workshop will provide the Historic Preservation Commission with an important opportunity to heighten public awareness and interest concerning the community's historical resources and historic preservation in general.

1B. The principal products of the 2002-2003 CLG project will be: (1) Preparation of a National Register nomination; (2) Expansion of the photographic archive collection – both in digital and hard copy format; and, (3) Public Workshop.

The Historic Preservation Commission is requesting \$2,500 to prepare a National Register nomination. A 1995 survey, funded in part by CLG monies, identified several properties which were individually eligible for the National Register. The nomination of one of these properties will heighten community awareness of its historic resources and provide recognition and credibility to efforts of preserving these resources.

The Historic Preservation Commission is requesting \$2,500 of supplemental project funds as part of a continuing project copying historic photos to digital format and make them available to the local library, State archives and the City of Rapid City. CLG funds have been used the previous three years to begin this project. Many photographs important to local history and found in private and public collections have been archived thus far but many remain. The Commission believes it is important to reprint, house and make available for public use more of these important photographs before they are lost to neglect or deterioration.

Another important product of the 2002-2003 Public Education Project will be a public workshop. A total of \$250 of the CLG basic funding will be used towards this component of the project. The precise type of workshop has not yet been selected; however, it will likely be an information booth at the Black Hills Home Builder's Show at the Civic Center. The proposed theme of the workshop will be to further educate owners of historic properties and dispel some of the myths regarding the historic review process mandated under SDCL 1-19A-11.1. In concert with this effort, the Commission members will be working on their own to develop better communication with owners of historic properties and to provide valuable input to City officials and community leaders regarding historic preservation.

2. The public workshop and the National Register nomination project will help increase public awareness and recognition of historic preservation, and will ultimately help to save more of the community's important historical buildings. The acquisition of historically significant photographs will provide invaluable research materials to both the Commission and the community. This, in turn, will ultimately help preserve and protect buildings being threatened by development or neglect.

3. The products will be produced both through the hiring of a consultant and the direct efforts of the Historic Preservation Commission members. A consultant will be hired to prepare the National Register nomination of an individually eligible property. As mentioned above, the eligible properties have previously been identified in a 1995 historic survey. A consultant will be hired to reproduce and transfer the historic photographs to digital format under the guidance of the Commission and the SHPO. The Historic Preservation Commission (with the assistance of City Planning Department Staff) will prepare and conduct the workshop.

4. Users and those benefiting from the project will include the entire community, surrounding area, and numerous tourists that visit the region every summer. The owners of the individual property to be nominated will have access to financial incentives like tax credits which will assist them in the appropriate renovation and maintenance of their historic buildings. On a long-term basis, benefit will be provided to the National Park Service, State Historic Preservation Office, the City of Rapid City, and state historians as the public education component of the project will lead to future property nominations.

5. The primary preservation need and SHPO goals addressed by this project will be the nomination of a historically significant building, the education of the general public about historic preservation and the acquisition of historically significant research materials.

6. N/A

7. This is a National Register nomination of a commercial or a residential property. The application for one property will be prepared.



**TENTATIVE SCHEDULE:**

Start Date: May 1, 2002  
End Date: June 30, 2003

National Register Nomination – Receive Quotes by June 15, 2002, Select Consultant by July 30, 2002, Project to be Completed by March 31, 2003

Photo Archive Collection – Phase IV: Receive Quotes by May 15, 2002, Select Consultant by July 1, 2002, Project to be Completed by November 1, 2002.

Public Education Workshop: Preliminary Plans complete by January 31, 2003 with Workshop to be held by March 30, 2003.

COST ESTIMATES:

BASIC ALLOCATION BUDGET	Federal	Match	Total
Salaries/Benefits			\$2,000.00
Planner II		\$ 500.00	
Administrative Assistant		\$ 280.00	
HPC Members		\$ 670.00	
HPC Members as Professionals		\$ 550.00	
			\$2,000.00
Supplies	\$ 500.00		
Memberships	\$ 250.00		
Postage, Program Administration	\$ 1,000.00		
Workshop/Public Education	\$ 250.00		
TOTALS	\$ 2,000.00	\$2,000.00	\$4,000.00

MATCH:

Donor:	<u>City</u>	<u>HPC</u>
Source:	Operating Funds	Services
Kind:	**Cash	Volunteer
Amount:	\$780.00	\$1,220.00

SUPPLEMENTAL ALLOCATION BUDGET	Federal	Match	Total
Salaries/Benefits			\$5,000.00
Planner II		\$1,904.32	
Administrative Assistant		\$1,747.48	
HPC Members		\$751.40	
HPC Members as Professionals		\$596.80	
			\$5,000.00
Contractual			
National Register Nomination	\$2,500.00		
Photo Archive	\$2,500.00		
TOTALS	\$5,000.00	\$5,000.00	\$10,000.00

MATCH:

Donor:	<u>City</u>	<u>HPC</u>
Source:	Operating Funds	Services
Kind:	**Cash	Volunteer
Amount:	\$3,651.80	\$1,348.20

\*\* Note: This cash match is made up of City Staff time.

**MEMBERSHIPS:**

South Dakota Historical Society  
Historic South Dakota Foundation  
National Trust for Historic Preservation

**HISTORIC PRESERVATION COMMISSION MEMBERSHIP LIST:**

Ruth Brennan, Public Arts  
Carol Reed-Brown, Banking  
Norman Nelson, Printing  
Jim Quinn, Marketing  
Paul Swedlund, Law  
Fred Thurston, Architecture  
Lee Vierling, Teacher  
John Capello, West Boulevard Historic District Resident

I certify that the information contained in this application is true and correct to the best of my knowledge, and that I am the duly authorized representative of the applicant. I have read the Allocation Guide and I am familiar with all terms and conditions set forth therein. Attached are necessary resumes of project personnel and the completed copies of the Assurances and Debarment and Suspension Certification forms. (Note: Resumes on file with SHPO).

Dated: \_\_\_\_\_, 2002

\_\_\_\_\_  
Project Manager Signature

## PLANNING PRODUCT ATTACHMENT

1. **Define the historic contents which this project will address.** In a 1995 survey, funded in part by CLG monies, several properties were identified as being worthy of National Register nomination. A total of 86 properties were surveyed, south of the Downtown Commercial Historic District and east of the West Boulevard Historic District. The properties surveyed and identified include both commercial and residential structures. Some of the eligible properties include the Masonic Temple, Rapid City High School building, the First Church of Christ Scientist, and private homes. HPC members, together with a consultant, will identify a willing property owner and work together to prepare the nomination.
2. **Define the geographical level at which the context will be developed.** The property to be nominated will be a local property.
3. **Indicate which property types within the context will be addressed. Also indicate whether or not property types will be added redefined.** The property type will either be a commercial structure or a residential building. Both commercial and residential properties are already identified and will not be redefined.
4. **Indicate what type of preservation activity this project will address relative to planning.** The property will address the evaluation, documentation and registration of a previously identified National Register eligible structure.
5. **Indicate the preservation strengths of the property type which will be addressed in this project.** The 1995 survey of 86 properties identified several properties which were contributing or which were individually eligible, located both within a historic district and outside of the districts. The strength of the potential property to be nominated is that the property has already been surveyed, cataloged, and deemed eligible for the National Register.
6. **Indicate the preservation weaknesses of the property types which will be addressed in this project.** Although no specific weakness can be identified until a property is chosen, many of the structures identified in the survey are examples of architectural styles not widely represented within Rapid City. For example, the survey identified the First Church of Christ Scientist as being an individually eligible structure. The authors of the survey said this about the building. "With its smooth wall surfaces, geometric patterned panels, and overall vertical form, the First Church of Christ Scientist serves as a definitive Art Deco building." The nomination of one of these structures could preserve these unique buildings.
7. **Indicate how this project will address these preservation strengths and weakness so that the resources will be better managed for preservation purposes.** The nomination of a property to the National Register will provide protection for the historic integrity of the building and access to financial resources for the preservation of the property.