

### ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT ID NO.: FTA No. SD90X039

II. PROJECT NAME: Transit Shelters

III. Project/Item(s) Description: Request to purchase 10 bus shelters.

IV. BID LETTING DATE: 03/14/2002

V. (If applicable) Grant No.: SD90X039  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: May 2002  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 35,000

VII. BASIS OF PAYMENT

Assessed	<input type="checkbox"/>	Non-Assessed	<input type="checkbox"/>
Single Payment	<input checked="" type="checkbox"/>	Partial Payment	<input type="checkbox"/>

#### VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
<u>7-1-02</u>	<u>\$ 35,000</u>	\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
Total		\$	\$	\$	\$

#### IX. APPROPRIATION DATA

Fund \_\_\_\_\_

Department Rapid Transit      618

Line Item 4360

X. DEPARTMENT/DIVISION: \_\_\_\_\_

Project Manager: [Signature]      Date 2-1-02

DEPARTMENT/DIVISION MANAGER Signature \_\_\_\_\_ Date \_\_\_\_\_

[Signature]      Date 2-1-02

COMMUNITY DEVELOPMENT DIRECTOR Signature \_\_\_\_\_

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	No
Appropriation	<u>2/4/02</u>	<u>es</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cash Flow				

Investment Desk  
Rapid Transit  
Project Manager