

RAPID CITY POLICE DEPARTMENT MEMORANDUM

January 3, 2002

LF011602-02

MEMO TO: Craig Tieszen, Chief of Police
FROM: Lt. Gilbert *RFG*
SUBJECT: Vehicle Purchase on State Bid

The budget for 2002 authorizes the purchase of (2) two 4x4 SUVs for the Patrol Division at a cost of \$25,000 each (\$50,000 total). These vehicles are currently available on State Bid as Chrysler Contract #13387 Item 13B "Police Utility Vehicle" for \$23,531 each (\$47,062 total) with contract approved options as specified from Wegner Auto Co. in Pierre, SD.

I am requesting that you obtain City Council approval to execute the purchase of these vehicles through State Bid in accordance with the attached vehicle specifications.

STATE OF SOUTH DAKOTA
PURCHASING & PRINTING OFFICE
523 EAST CAPITOL AVENUE
PIERRE, SOUTH DAKOTA 57501-3182
POLICE - UTILITY VEHICLE ANNUAL

NOTICE OF AWARD

Item 13B Truck Utility

VENDOR:

WEGNER AUTO CO. INC.
330 E. Sioux
Pierre, SD 57501-0339
Contact: Don Gordon/Rich Shangreaux
Phone: 605-224-9900 800-658-2277
Fax: 605-224-1659
Vendor #460282728
CHRYSLER CONTRACT #13387
GMC CONTRACT #13388

2002 STATE OF SOUTH DAKOTA VEHICLE SPECIFICATION

Vehicle being bid must be new and the latest production model with all standard equipment and as specified below and all safety equipment required by Federal and State laws or advertised as standard equipment.

13B. CLASS BK TRUCK UTILITY 4 X 4: 4 DOOR. 116 INCH WB MIN

COMMODITY CODE: 070-42ABK4

Bidder specify MFG. DODGE Model DURANGO SPLIT AWARD

Battery: MFG. Standard

Paint: MFG. Standard Color

Upholstery: MFG. Standard

Air Bag: Driver Side or Passive Restraints

1047 Engine, 4.7 Liter V8

2045 Transmission, Automatic, OD

3025 Power Door Locks

3047 Power Windows

4020 Radio, AM/FM

A5100 Air Conditioning

B5320 Bumper, Rear Step

C5310 Cruise Control/Tilt

F5115 Floor Covering, Carpet

F5123 Floor Mats Front And Rear

H5110 Heater, Engine, Manufacturers Standard

H5520 Hubs, Automatic locking

M5340 Mirrors, 5" X 7" Right & Left Outside

S5120 Seats, Cloth Bench

S5196 Seat, Bench Type Second

W5310 Wipers, Multiple Speed

Factory Freight

Delivery Date 2-4 MOS. Total Cost \$22,031

G5332 Guard, Skid Plate Package \$130

H5220 Hitch, Trailer 400 lb. Minimum

Class 3 Trailer Tow Pkg. \$590

L5160 Light, Spot Light, Post Mounted 6" \$390

S5050 Rear Window Defroster \$ N/C

S5130 Seats, Bucket, Front \$390

Final cost. \$23531.

I. This notice establishes a contract resulting from Proposal #21173, to furnish the articles or commodities specified therein, as required by various State agencies for the term of one (1) year from September 13, 2001 through 2002 model year.

II. All prices quoted in the referenced proposal are firm for the term of this contract.

Price decreases are acceptable on invoice(s) presented for payment.

III. All deliveries are F.O.B. vendor destination and shall be made within specified days of the date of purchase order. An additional 30 days will be allowed for back-ordered items when proper notification is given in writing to the ordering agency that items are not available for immediate delivery.

IV. STATE AGENCIES: ITEM NUMBERS AND A BRIEF DESCRIPTION MUST BE USED WHEN ORDERING FROM THIS CONTRACT.

V. All delivery tickets, invoices and statements shall show the purchase order number, brand or trade name and State Item Number when applicable as shown in this contract. Invoices must be submitted in duplicate to the State Agency ordering the merchandise. DO NOT SUBMIT STATEMENT OR INVOICES TO THE OFFICE OF PURCHASING AND PRINTING AS IT ONLY DELAYS PAYMENT.

MOTOR VEHICLES

GENERAL SPECIFICATIONS:

SELLING DEALER – Prior to delivery, the selling dealer will notify the pre-delivery dealer and the ordering agency the date the vehicle(s) will arrive at shipping destination. The dealer will also furnish to the ordering agency the statement of origin and application for title. Invoices must be prepared in duplicate and furnished in accordance with the information shown on the purchase order. The dealer must furnish paper plate license for each new car.

Dealer decals will not be allowed on State purchased vehicles.

Selling dealer will notify and make arrangements with pre-delivery dealer for all equipment that is not of standard manufacture. (Spot-lights and trailer hitches) to be installed by the pre-delivery dealer.

All vehicles in above referenced classes will be delivered via transport truck to the dealership. The selling dealer or pre-delivery dealer will be responsible for delivery of units to the receiving agency. The selling dealer may pre-deliver the units without the use of a pre-delivery dealer.

The pre-delivery dealer or selling dealer will perform a pre-delivery inspection check list and an odometer certificate for each vehicle. Pre-delivery does not include front-end alignment except as provided on the check list.

The pre-delivery dealer or selling dealer will be required to put 5 gallons of gas in each vehicle. The pre-delivery dealer or selling dealer will notify the ordering agency and deliver the vehicle to the agency destination.

Arrangements for any pre-delivery charges will be made between the selling dealer and the pre-delivery dealer. Any such charges will be included in the bid price of the vehicle. No additional charges will be authorized.

Warranty documents must be completed by the pre-delivery dealer. The pre-delivery dealer must notify the State Agency and location on manufacturer's warranty record to assure that defect or "call back" notices will be mailed to the agency where vehicles are domiciled.

A purchase order(s) will be issued to the selling dealer for vehicles delivered to his location.

AGENCY RESPONSIBILITIES

(3) Three State of South Dakota check lists will be provided to the ordering agency for each unit.

One completed copy will be retained by the pre-delivery dealer to attach to invoice as proof of inspection.

One copy will remain with the vehicle in the glove box "pink copy". This copy will be sent to Fleet Management, Motor Pool.

One copy will be forwarded to ordering agency for their files.

RE-CHECK OF PRE-DELIVERY INSPECTION:

Agencies will be allowed to return the vehicle to the pre-delivery dealer for a re-check according to the pre-delivery check list.

Agency personnel will note on the check list in the space provided the deficiency(s) that requires correction. Deficiencies not checked WILL NOT be corrected.

Agencies must have the unit in service for 500 miles or 10 days before returning the unit for deficiency correction. No charges will be made by the pre-delivery dealer for any check list corrections, however, do not expect this service to continue beyond the number of days specified. Any correction of check list deficiencies after 20 days will be at agency expense.

WARRANTY:

All vehicle manufacturer's shall be responsible for providing new car warranty at all new car dealerships within the State of South Dakota. Manufacturer's standard warranty policy shall apply on new vehicles purchased.

AWARDS ARE BASED ON FINAL DESTINATION OF VEHICLES. IF A CITY IS NOT LISTED THE DELIVERY CHARGE WILL BE THE SAME AS THE CLOSEST CITY LISTED.

SPLIT AWARDS HAVE A LIST OF WHICH CITIES ARE AWARDED ON THE PAGE OF THE SPECIFICATIONS FOR THAT VEHICLE. IF THE FINAL DESTINATION IS NOT LISTED THE CLOSEST CITY WILL DETERMINE WHICH VENDOR TO PLACE THE ORDER WITH.