



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

PLANNING DEPARTMENT

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MEMORANDUM

TO: Legal and Finance Committee

FROM: Patsy Horton, GIS Coordinator

DATE: May 2, 2001

RE: ESRI Users Conference

I am requesting City Council approval of my travel request to attend the ESRI Users Conference held in San Diego, California the week of July 9-13, 2001. The following is a projected breakdown of the anticipated expenses associated with this travel request:

\$590.00	Seminar Registration (Managing a GIS and System Architecture Design)
\$500.00	Transportation (airfare)
\$231.00	Meal Reimbursement
<u>\$950.00</u>	Lodging
\$2,271.00	Total travel request

The cost for this training is available in the Year 2001 GIS Division budget. Your consideration and approval of this travel request is appreciated.

c: Marcia Elkins, Planning Director