



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

## PLANNING DEPARTMENT

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### MEMORANDUM

TO: Legal and Finance Committee

FROM: Marcia Elkins, Planning Director

DATE: December 7, 2000

RE: Air Quality Budget and Contracts

Attached please find a copy of the proposed 2001 Budget for the Air Quality program. As you may recall, the City entered into an agreement with Pennington County to operate the Air Quality program beginning January 1, 2001 and to assume responsibility for the forty-percent match requirement.

Attached please find a copy of the proposed 2001 Budget as recommended for approval by the Air Quality Board. This budget in a total amount of \$59,087 is proposed to be funded in four ways: federal grant funds, local match including both general fund expenditures and fees collected, and, contracted services provided to the State of South Dakota.

It is projected that 75% of the employee's time will be spent on Air Quality activities for Pennington County and Rapid City. This is equivalent to the number of hours of service provided by a consultant to Pennington County currently. The costs associated with this portion of the employee's time along with other normal budget items including office supplies, equipment, etc. will be reimbursed through a federal grant. The grant will provide 70% of the funding; however, 30% of the costs must be provided as local match. Based on the projected budget, the local match requirement is estimated at approximately \$14,000.

It is anticipated that the local match would be provided by two sources: fees for Air Quality Permits and general fund expenditures. Conservatively, staff estimates, based on previous history, that approximately \$4,000 will be raised from permit fees. Thus, approximately \$10,000 in general fund support is required.

The balance of the employee's time will be funded from a contract for services with the State of South Dakota. The State currently hires an individual within the community on a contract basis



EQUAL OPPORTUNITY EMPLOYER

to complete a number of monitoring tasks and other related tasks. The Department of Environment and Natural Resources has indicated a desire to contract with the City of Rapid City to better enhance their activities as well as the City's Air Quality program. It is anticipated that this contract would generate approximately \$12,608 on a reimbursement basis.

Preliminary drafts of the budget and contracts are attached for your review. The City Attorney's Office has requested minor changes to the contracts as well as a number of typographical errors require correction. The Air Quality Board has recommended approval of budget and the related contracts.

**Recommendation: Approval of the 2001 Proposed Air Quality Budget and authorization for Mayor and Finance Officer to sign the related contracts with the State of South Dakota.**